

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD IN STAUNTON VILLAGE HALL ON 15 MAY 2023 AT 19:00

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]



ABBREVIATIONS USED

FODDC Forest of Dean District Council **GAPTC** Gloucestershire Association of Parish & Town Councils
GCC Gloucestershire County Council **GH** Gloucestershire Highways **GCCR** **oWGCC** Rights of Way
HLS Higher Level Stewardship scheme **HMRC** His Majesty's Revenue & Customs
LAHM Local Area Highways Manager **NALC** National Association of Local Councils
RPA Rural Payments Agency **WVA** **AONB** Wye Valley AONB

PRESENT

Rees, Barter, Mobbs-Morgan & Richards.
Clerk – Mr Martin. 1 members of the public.

3309 APOLOGIES Apologies were received from District Councilor David Wheeler.

3310 DECLARATIONS OF INTEREST None.

3311 DISPENSATION REQUESTS None.

3312 MINUTES OF PREVIOUS MEETING HELD 3 APRIL 2023

It was **resolved** to approve the minutes of the meeting; they were to be signed by the Chairman.

Clarification was given on the prospect of the council building a house to rent in the village. This is currently not an active project.

3313 MATTERS ARISING

3313.1

The Clerk reported that no further communication had been received from highways on the matter of if they would be willing to sell some local land to the council for potential use as a car park. The Clerk was instructed to chase this up and suggested the County councilor be asked to peruse this.

3313.2

A member of the public present volunteered to examine the details of a local ransom strip in relation to council land. His costs would be reimbursed by the council.

3314 RESOLVE ON THE APPOINTMENT OF A CHAIRPERSON

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SIGNED (Chairman)..... 15/5//2023

It was **resolved**. To appoint Cllr Rees as Chairperson of Staunton Parish Council for the upcoming year.

3315 RESOLVE ON THE APPOINTMENT OF A DEPUTY CHAIRPERSON

It was **resolved**. To appoint Cllr Barter as Chairperson of Staunton Parish Council for the upcoming year.

3316 CLERK'S REPORT

3316.1

The Clerk reported no new updates.

3316.2

See item 3313.1

3316.3

The Clerk reported that he had only recently gained access to the Council's accounts and likewise 1 invoice would have to be delayed until the next meeting to be processed.

3317 PUBLIC QUESTIONS

The member of the public asked the Clerk to check with the former Clerk if he wished to remain a part of the 'parish online'. The Clerk would report back on this.

3318 REPORTS FROM PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

3318.1 Litter picking & footpath group.

The Clerk was instructed to email Mr Woodhouse to confirm if he wished to remain as head of this group, now that he is no longer a council member and if he would like to report to the council meetings with updates on litter picking. An item for the next meeting would be to organise the and recruitment and expansion of this group.

3318.2 Meeting with Tarmac.

The Clerk was instructed to begin to arrange a meeting with this organisation and summon all relevant parties to it. This would focus on the issue of the noise from the quarry blasting.

3318.3 Village Hall Committee. **Cllr Mobbs-Morgan**

Cllr Mobbs-Morgan reported back on the recent coronation event. By all accounts it was a resounding success, with approximately 60 people attending. There is no date as of yet for the next meeting of the Village Hall Committee.

3318.4 Forest Climate Network meeting **Cllr Barter**

Nothing to report.

3318.5 Report on progress of the compliant about airborne thistle seeds emanating from fields behind Tillis View.

The Clerk explained that an inquiry letter had been sent to the land owner of the above complaint, but as of yet, had not received any reply.

3319 PLANNING

None.

3320 FINANCE

3320.1 ACCOUNTS FOR PAYMENT: to approve the following accounts for payment (Authority: Localism Act 2001 s.1).

BACS ref	Payee	Purpose	Amount	VAT	Payment value
		TOTALS			

3320.2 FUNDS RECEIVED TO DATE - £7,500.00

3320.3 YEAR END ACCOUNTS

11.3.1 To resolve on the proposed period of public rights to the recently audited Parish Accounts.

It was **resolved** that this would be done as soon as possible from the date of 1st July 2023.

3321 HIGHWAYS & RIGHTS OF WAY

3321.1

The Clerk was instructed to contact the County Council and inquire as to why the grit bins had still not been delivered. The Clerk would report back on this.

3321.2

Mr Woodhouse would be asked if he intended to continue to run the VAS equipment, in relation to points covered in 3318.1

3321.3

The County Council would also be asked if Staunton parish could acquire a more advanced VAS machine, ideally one that is solar powered and does not require laborious recharging. The Clerk would report back on this.

3322 STAUNTON MEEND

3322.1

The Clerk reported that the application for the monies to undertake the habit transformation had been sent but as of yet, no reply had been received.

3322.2

There were reports of traveler trespasses on the site. A new barrier and sign were being looked into.

3323 OTHER PARISH LAND

To note 2 further quotes for repairing the wall between the Pound and Elmlea awaited.

There had been no new quotes received, however a 'silent' quote could be regarded as one, rendering 3 quotes having been received in total. If no further quotes were found this would be taken forward at the next meeting.

3324 ASSETS

To arrange asset inspection (pro forma attached). Councilors volunteered for the inspections and would report back to the Clerk on their findings.

3324.1

Cllr Richards and Cllr Mobbs-Morgan volunteered to undertake the checks. The Clerk was requested to send out a list of the Council's assets for checking to all other Councilors.

3324.2 To discuss granting a license to a Mr Shaun Rustan from Lydbrook, a member of the National Council of Metal Detecting, for permission to metal detect on Parish land.

The Clerk received a draft agreement from the metal detectorists and would advise the council on this for a potential resolution at the next meeting.

3325 PARISH EMERGENCY PLAN

To report any progress.

The Chairperson cited that the main risk to the village was in the form of power cuts and its aftermath, and this should be factored into the considerations. The Clerk was asked to find the energy plan from Newland parish and bring it in for the next meeting.

3326 STAUNTON VILLAGE HALL

Nothing to report.

3327 MILLENNIUM PROJECT – VILLAGE PUMP

To receive a report on progress.

The alms house was suggested as a potential site. The planting of trees was also suggested as a use for the public land.

3328 JUBILEE ORCHARD

To receive a report on progress.

Nothing to report.

3329 CORRESPONDENCE

The Clerk was instructed to organise the co-opting of a new councilor, with the advertisement on the Council's social media.

The Council's insurance was now up for renewal and upon investigation of the new terms, the renewal cost was agreed upon and would be paid at the arranged time.

3330 MINOR MATTERS

The Clerk will add the condition of the church wall to the asset list for future inspection.

3331 PUBLIC COMMENT

To allow members of the public to comment on what has been said during the meeting.

Nothing to report.

3332 ITEMS FOR FUTURE MEETINGS

3333 DATES OF FUTURE MEETINGS

Date 2023	Time	Meeting	Venue
5 Jun	1900	Monthly Council meeting	Village hall
3 Jul	1900	Monthly Council meeting	Village hall
7 Aug	1900	Monthly Council meeting	Village hall
2 Oct	1900	Monthly Council meeting	Village hall
6 Nov	1900	Monthly Council meeting	Village hall

1st meeting of new Council to be held within 14 days of the Day on which Councilors take office.

Clarification was given as to how many seats the Council is currently permitted, that being 7, however only 4 people had applied for seats in the upcoming elections.

NB Final dates for next agenda:

1. Proposed major amendments to minutes – 10 days before the next meeting

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2. Agenda items – 8 days before the next meeting
3. Request for dispensations – 3 days before the next meeting

Rota for undertaking in-house checks prior to these meetings, please arrive by 1830.

The meeting closed at 20:20