

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD IN STAUNTON VILLAGE HALL ON 6 JUNE 2022 AT 19:30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]



ABBREVIATIONS USED

FODDC Forest of Dean District Council **GAPTC** Gloucestershire Association of Parish & Town Councils
GCC Gloucestershire County Council **GH** Gloucestershire Highways **GCCR0W** GCC Rights of Way
HLS Higher Level Stewardship scheme **HMRC** Her Majesty's Revenue & Customs
NALC National Association of Local Councils **RPA** Rural Payments Agency

PRESENT

Cllrs Dyson (Chairman), Astley (from 19:33), Mobbs-Morgan, Richards & Woodhouse.
Clerk – Mr Crighton. 2 members of the public.

3067 APOLOGIES

District Cllr Wheler

3068 DECLARATIONS OF INTEREST

Cllr	Minute	Reason	Type	Action
Woodhouse	3077.1.2	Property owner	DPI	Left the meeting while the item was discussed and voted on.

3069 DISPENSATION REQUESTS None

[Cllr Astley joined the meeting at 19:33]

3070 MINUTES OF PREVIOUS MEETING HELD 9 MAY 2022

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

3071 CLERKS REPORT

- 3071.1 It was reported that following last month's meeting, Cllr Sadler tendered her resignation from the Parish Council
- 3071.2 It was reported that there had been no call for an election to fill the two casual vacancies; thus the Parish Council could now fill them by co-option.
- 3071.3 It was reported that Nick Sargent had advised that he would be reducing the number of grass cuts in the village. It was agreed that the Clerk should contact him with a view to agreeing which areas he would cut and on what frequency.
- 3071.4 It was reported that the Stowfield Quarry Liaison Group Meeting did not take place because access to the hall was not possible. It was agreed that the next meeting would be in 6 months time and that in the meantime the quarry would be asked to provide a simple report following each blast, of the vibration recordings which could be included in these minutes.
- 3071.5 It was reported that Stuart Budd was leaving his post as Local Area Highways Manager.

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SIGNED (Chairman).....4/7/2022

3072 MATTERS ARISING

- 3072.1 re minute 3054: Cllr Wheeler had advised that following the introduction of a charge for pre-application planning advice there had been no effect on the number of such applications.
- 3072.2 re minute 3059.2: it was reported that the dog waste signs had been delivered.
- 3072.3 re minute 3065.3: it was reported that a notice on Facebook for volunteers to join a register had yet to be placed.

3073 PUBLIC QUESTIONS

- 3073.1 It was noted that the grass outside Staunton House had not been cut.
- 3073.2 It was noted that vegetation from land owned by Mr Etheridge was obstructing the A4136 – he would be asked to cut it back

3074 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

3075 REPORT FROM DISTRICT COUNCILLOR WHEELER No report

3076 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

- 3076.1 **Litter picking and footpath group.** Cllr Woodhouse reported little activity recently; it was intended to map the footpaths and note those which required work, such as vegetation clearance.
- 3076.2 **Local Plan Engagement Forum.** Cllr Astley. There had been no meeting; it appeared that the group’s objectives were not entirely clear.
- 3076.3 **Village Hall Committee.** Cllr Mobbs-Morgan reported that the Jubilee Tea Party was well attended and considered a great success. The next event was a barbeque on 16 July.
- 3076.4 **Stowfield Quarry Liaison Group.** No meeting, see minute 3071.4 above.
- 3076.5 **Coleford Area Partnership.** No contact from the group – Clerk to contact them again.

3077 PLANNING

3077.1 FODDC APPLICATIONS SUBMITTED – response(s) were agreed for the following applications.

	Ref No / applicant	Location	Proposal	Response
3077.1.1	P0682/22/TCA Staunton Coleford Parish Council	Staunton: Castle Ditch	6 x tall Ash trees, fell to ground for safety reasons.	No comment (Parish Council is the applicant)
3077.1.2	P0586/22/FUL Ms J Dance	Staunton: Mawingo	Replacement of exterior cladding and installation of solar panels to main roof with associated works. Installation of air source heat pump to rear flat roof	No objection

3077.2 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS DETERMINED – to note the following:

	Ref No	Location	Proposal	Decision
3077.2.1	P0387/22/FUL	Staunton: 4 Forest Close	Conversion of 4 x residential flats to one dwelling with associated works	Permitted 12/5/22 – 4 conditions

3078 FINANCE

3078.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority: Localism Act 2001 s.1). To be authorised at the bank by Cllrs Dyson & Astley

BACS ref	Payee	Purpose	Amount	VAT	Payment value
22/13	A J Gallagher Insurance	Annual premium comprehensive insurance policy	1267.11		1267.11
TOTALS			1267.11		1267.11

3078.2 FUNDS RECEIVED TO DATE - **£7500.00** (no change)

3078.3 EXTERNAL AUDIT 2012/22

To note “exempt status” confirmed by External Auditor and that, subject to any local electors’ comments, the audit is complete

3079 HIGHWAYS AND RIGHTS OF WAY

3079.1 VEHICLE ACTIVATED SIGNS

It was reported that there had been no advice of any progress with the application, Clerk to enquire.

3079.2 DOG FOULING SIGNS

It was reported that the signs had been received and some already installed

3079.3 COMMUNITY SPEEDWATCH FUND

It was reported that GCC had launched a £600,000 fund (details previously circulated) and that should the application for the VASs fail, this could be an alternative funding source for them.

3080 STAUNTON MEEND

3080.1 HLS SCHEME EXTENSION

It was reported that the application for the two year extension of the scheme had been submitted but that there had been no confirmation it had been accepted.

3080.2 HLS 2021 PAYMENT

It was reported that correspondence with the RPA had continued to try and recover the 2021 grant. Despite a promise by the officer to talk through the appeal process, only more paperwork had been sent. The appeal form had been completed and a decision was awaited.

3080.3 LAND AGENT

It was reported that an initial enquiry had been made of Carver Knowles (Land Agents). The Clerk had spoken to the firm who agreed to a site / exploratory visit on a date to be agreed.

3080.4 JAMIE'S FARM

It was reported that there had been no further contact and that until the result of the planning application was known the future was uncertain.

3081 OTHER PARISH LAND

3081.1 TREE WORK

The advice of the Tree Officer re the Beech tree opposite the church was discussed and it was agreed that the tree crown should be reduced; Clerk to obtain new quote for the work.

3081.2 ASH TREE

It was reported that planning application to fell the 6 Ash trees had been submitted (see 3077.1.1 above). The Clerk had advised, in answer to a query from FODDC, that there was no intention to plant replacements as the area was already well wooded.

3081.3 PUBLIC CONTRIBUTION TO COST OF FELLING ASH TREES

The contribution offered by Mr M G Davis was gratefully accepted.

3081.4 BRAMBLES AT THE POUND

The advice from Nick Sargent to control the brambles was discussed. It was agreed that this would be dealt with 'in house' with vegetation rooted in the wall being chemically treated and the remainder kept cut down.

3081.5 SAFETY MEASURE – THE FROGSMOUTH

It was agreed to obtain quotes (**Cllr Richards**) to install a post and rail fence from the end of the existing metal fence alongside Rookery Lane, as far as the gate/fence. A suitable sign would be placed on the fence to deter anyone from accessing the land behind which leads to the Frogsmouth.

3082 MILLENNIUM PROJECT - VILLAGE PUMP

It was agreed to obtain quotes for an interpretation board to be placed adjacent to the pump. (**Cllr Woodhouse**)

3083 QUEENS PLATINUM JUBILEE

It was confirmed the plan is to plant around 20 trees in the autumn; species to be agreed – perhaps fruit trees. Advice to be sought from Gloucestershire Wildlife Trust (**Cllr Astley**), perhaps a plaque with the childrens' first name and maybe a social event at the planting. Consideration to be given to access for adjacent hedge cutting.

3084 CORRESPONDENCE None

3085 MINOR MATTERS

3085.1 It was reported that an offer of a wheelchair to be retained in the village hall had been received; this

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SIGNED (Chairman).....4/7/2022

would be considered by the hall committee.

3086 PUBLIC COMMENT

- 3086.1 It was noted that Brindsey Well does not appear to be registered land; Clerk to investigate.
- 3086.2 Mr Barter offered to continue identifying parish assets on the digital map, and liaise with Mr Sargent over identifying areas to be mowed.
- 3086.3 Car parking in the village hall car park was being considered by the committee. (As the committee has a 999 year lease over the hall and land, thus is not a matter for the Parish Council)
- 3086.4 It was noted that the two plastic bollards on the highway outside Makepeace Cottage could do with renewing.

3087 ITEMS FOR FUTURE MEETINGS

- Jul – instigate asset inspection regime.
- Jul – Finance Report

3088 DATES OF FUTURE MEETINGS

Date 2022	Time	Meeting	Venue	Final date for agenda items* / written reports** & dispensation requests**
4 Jul	1930	Monthly Council meeting	Village hall	26 Jun* / 30 Jun**
1 Aug	1930	Monthly Council meeting	Village hall	15 Jul* / 28 Jul**
3 Oct	1930	Monthly Council meeting	Village hall	25 Sep* / 28 Sep**
7 Nov	1930	Monthly Council meeting	Village hall	31 Oct* / 3 Nov**
2023				
9 Jan	1930	Monthly Council meeting	Village hall	1 Jan* / 5 Jan**
6 Feb	1930	Monthly Council meeting	Village hall	29 Jan* / 2 Feb**
6 Mar	1930	Monthly Council meeting	Village hall	27 Feb* / 2 Mar **
3 Apr	1930	Monthly Council meeting	Village hall	24 Mar* / 31 Mar**
4 May	Parish Council election			
8 May	1900	Annual Parish Meeting	Village hall	1 May* / 4 May **
8 May	1930	Annual Parish Council Meeting	Village hall	1 May* / 4 May **

Rota for undertaking in-house checks prior to these meetings, please arrive by 1900.
 Cllrs Woodhouse & Dyson before the **July** meeting
 Cllrs Mobbs-Morgan & Astley before **November** meeting
2023
 Cllrs Richards & Dyson before the **March** meeting

The meeting closed at 2105.