

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN STAUNTON VILLAGE HALL ON 7 MARCH 2022 AT 19:30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]



PRESENT

Cllrs Sadler (Chairman), Astley, Mobbs-Morgan, Smart & Woodhouse.
Clerk – Mr Crighton. District Cllr Wheeler and 2 members of the public

2997 APOLOGIES

Cllrs Dyson & Richards.

2998 DECLARATIONS OF INTEREST None.

2999 DISPENSATION REQUESTS None

3000 MINUTES OF PREVIOUS MEETING HELD 7 FEBRUARY 2022

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

3001 CLERKS REPORT No report – all covered in the agenda.

3002 MATTERS ARISING

- 3002.1 re minute 2958.1: it was reported that the manager of Jamie's Farm would be responding in due course re grazing animals on The Meend
3002.2 re minute 2958.2: it was reported that a design for the signs had been agreed – it was **resolved** to order 6 signs at a cost of £8.03 each.

3003 PUBLIC QUESTIONS

3003.1 Mr Barter offered to add assets and other details to the parish map (Parish On-Line) with, ultimately, a link to the map from the website,

3004 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

3005 REPORT FROM DISTRICT COUNCILLOR WHEELER

Cllr Wheeler reported:

- FODDC budget for 2022/23 agreed – an increase of 2.65%, overall increase for Band D properties 3.14%
- Continued resourcing of the Climate Emergency strategy
- Appointment of a bid-writing officer to source funds from central government

In reply to a question Cllr Wheeler offered to look into an officer visiting the Parish Council to talk about the Climate Emergency strategy or, alternatively, for FODDC to arrange a forum for parishes and towns to attend.

3006 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

- 3006.1 **Litter picking and footpath group.** Cllr Woodhouse reported that no further litter pick had taken place.
- 3006.2 **Local Plan Engagement Forum.** Cllr Astley reported there had been no further contact with the forum.
- 3006.3 **Village Hall Committee.** Cllr Mobbs-Morgan reported plans for a village tea party on 2 June, possibly linked to a beacon or bonfire. Plans were also being made for a summer barbeque and Christmas celebrations.
- 3006.4 **FOD Health Forum.** Cllr Smart reported attending a virtual meeting on 1 March and questioned the relevance of the forum to the Parish Council. Cllr Smart will continue to represent the council on the forum until the Annual Meeting in May.

3007 PLANNING

3007.1 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS SUBMITTED - the following applications were considered:

	Ref No / applicant	Location	Proposal	Response
3007.1.1	P0175/22/F UL Mr M Etheridge	Staunton: Broadstone Farm, Staunton Road	Engineering operations on agricultural land, to alter ground levels and create a new surface water swale, including new orchard planting	No objection
3007.1.2	P0015/22/DISCON	Staunton: land adjacent to The Elms	Discharge of condition 06 (construction management plan), 10 (hard and soft landscaping), 12 (external lighting), 13 (biodiversity enhancement), 14 (CEMP) & 17 (kerbing) relating to planning permission P1894/20/FUL	Objection to condition 06 re site access, reinstatement of site compound.

3008 FINANCE

3008.1 **ACCOUNTS FOR PAYMENT:** the following accounts were approved for payment (Authority: Localism Act 2001 s.1). To be authorised at the bank by Cllrs Astley & Sadler

BACS ref	Payee	Purpose	Amount	VAT	Payment value
21/41	GAPTC	Internal audit fee	175.00		175.00
21/42	Staunton Village Hall	Hirings Aug 21 – Mar 22	162.00		162.00
21/43,44	R S Crighton	Laptop repairs Purchase MS Office	50.00 37.39		87.39
21/45	PATA	Payroll June 2020 unpaid	23.15		23.15
TOTALS			447.54		447.54

3008.2 **INCOME RECEIVED - YEAR TO DATE:** £16053.56 (increase £2851.79 – VAT refund)

3008.3 **INTERNAL AUDIT 2021/22**

The comments in the report were noted and it was **resolved** to act upon the recommendations.

3008.4 IN-HOUSE CHECKS

It was confirmed that these were undertaken by Cllrs Sadler and Woodhouse prior to this meeting and all found to be in order.

3009 HIGHWAYS AND RIGHTS OF WAY

3009.1 VEHICLE ACTIVATED SIGNS

2 solar powered portable VASs with data logging facilities were identified and it was **resolved** to send a formal request to Gloucestershire Highways for them to purchase on behalf of the Parish Council from the s.106 fund. Cost £4113.32 (+VAT), in addition approximately 20 jubilee clips would be required and two replacement poles for the signs 3.7m high, diameter 120mm, to be supplied and installed by Gloucestershire Highways, to replace existing poles at each end of the village.

3009.2 OUTSTANDING ISSUES

It was reported that there had been no contact with Stuart Budd since the last meeting, thus the question of Rookery Lane signage remained outstanding. It was noted that there had been some ad hoc pothole filling.

3009.3 VISIT BY RIGHTS OF WAYS OFFICER

It was reported that a fruitful meeting had been held resulting in some repairs being made to gate posts. Ownership of the land off Reddings Lane would be ascertained by a Land Registry search to allow repairs to be made to a kissing gate.

The issue of a barrier at the junction of RST8 and A4136 had been discussed and it had been concluded that this could only be achieved if there were a 'build out' on the main road with priority one way. This to be referred to Stuart Budd.

3009.4 RIGHTS OF WAY DEFINITIVE MAP REVIEW 2026

It was noted that it is proposed to cancel the deadline for amendments to the map – to be confirmed.

3010 STAUNTON MEEND

3010.1 HLS PAYMENT

It was reported that the current year's grant had not been received; enquiries had been made.

3010.2 EXTENSION OF HLS SCHEME

It was reported that an enquiry had been made to DEFRA regarding the extension of the scheme.

3011 OTHER PARISH LAND

3011.1 INSURANCE RE FROGSMOUTH

The Council's insurance broker had raised several issues following an enquiry about volunteers working on the rock. It was **resolved** that, until these issues had been resolved, the Parish Council could not permit any work to be undertaken. They also raised the question of other areas of land

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SIGNED (Chairman).....4/4/2122

which the Council owns and, similarly, until those issues are resolved **no work may take place by volunteers under the authority of the Parish Council.**

3011.2 INSURANCE RE VOLUNTEERS

Following enquiries made of the Council's insurance broker regarding volunteers working on Parish Council land we are advised that so long as the Council has control of their duties and therefore accepts responsibility for their actions, cover is provided for various risks, but subject to an assessment of each task and the volunteer's ability to safely undertake it. Thus, as above, for the time being **no work may take place by volunteers under the authority of the Parish Council.**

Should volunteers undertake work on their own initiative the Parish Council accepts no responsibility whatsoever.

3011.3 TREE PLANTING INITIATIVE

It was reported that the initiative by Forestry England and DEFRA may not be suitable for the parish, but a scheme, linked to the Platinum Jubilee, for each child to plant a tree may be more appropriate.

3011.4 TREE ON A4136 OPPOSITE THE CHURCH

It was reported that Chapel Trees were visiting the parish imminently and would be asked for their opinion on this tree damage.

3011.5 WORK ON THE POUND

The meeting offered thanks to Mr & Mrs Barter for their work on clearing vegetation from The Pound.

3012 MILLENNIUM PROJECT - VILLAGE PUMP

A draft wording for the interpretation board was presented; it would need to be shortened before a board could be ordered. The board to be approx. 210mm x 150mm.

3013 ANNUAL PARISH MEETING – 9 MAY 2022

It was agreed to limit the meeting to a report from the Parish Council and resident's questions. Cheese and wine would be provided.

3014 QUEENS PLATINUM JUBILEE

As previously minuted (3006.3) the Village Hall committee were organizing an event on 2 June, and tree planting by village children (3011.3) was being considered.

3015 CORRESPONDENCE

3015.1 Consultation of the Glover Landscape Review [*Clerk to respond*]

3015.2 Forest Guardians: note to apply for HLS funding if current scheme expires in 2022 (enquires already made (minute 3010.2))

3016 MINOR MATTERS

3016.1 A 'huge' quarry blast was reported by several residents on 4 March; to be reported to GCC.

3016.2 Request to be made for residents and Councillors to visit the quarry to witness a blast.

3017 PUBLIC COMMENT None

3018 DATES OF FUTURE MEETINGS

Date 2022	Time	Meeting	Venue	Final date for agenda items* / written report*** / dispensation requests***
4 Apr	1930	Monthly Council meeting	Village hall	27 Mar* / 31 Mar** / 1 Apr***
9 May	1900	Annual Parish Meeting (APM)	Village hall	1 May* / 5 May** / 6 May***
9 May	Following APM	Annual Parish Council meeting	Village hall	1 May* / 5 May** / 6 May***
6 Jun	1930	Monthly Council meeting	Village hall	29 May* / 2 Jun** / 3 Jun***
4 Jul	1930	Monthly Council meeting	Village hall	26 Jun* / 30 Jun** / 1 Jul***
1 Aug	1930	Monthly Council meeting	Village hall	15 Jul* / 28 Jul** / 29 Jul***
3 Oct	1930	Monthly Council meeting	Village hall	25 Sep* / 28 Sep** / 29 Sep***
7 Nov	1930	Monthly Council meeting	Village hall	31 Oct* / 3 Nov** / 4 Nov***

Rota for undertaking in-house checks prior to these meetings, please arrive by 1900.

Cllrs Woodhouse & AN Other before the **July** meeting
 Cllrs Mobbs-Morgan & Astley before **November** meeting
2023
 Cllrs Richards & Dyson before the **March** meeting

The meeting closed at 2117.