

## STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN STAUNTON VILLAGE HALL ON 7<sup>th</sup> FEBRUARY 2022 AT 19:30

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

### PRESENT

Cllrs Dyson (Chairman), Mobbs-Morgan, Richards, Sadler & Woodhouse  
Clerk – Mr Crighton. 2 members of the public.

### 2974 APOLOGIES

Cllrs Astley & Smart.

### 2975 DECLARATIONS OF INTEREST None.

### 2976 DISPENSATION REQUESTS None

### 2977 MINUTES OF PREVIOUS MEETING HELD 10 JANUARY 2022

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

### 2978 CLERKS REPORT

2978.1 It was reported that the laptop was currently not working; all files had been backed up to the cloud. Efforts would be made to resolve the issue, failing which the laptop would need to be replaced.

### 2979 MATTERS ARISING

2979.1 re minute 2958.1: it was reported that there had been no further contact with the manager of Jamie's

Farm re the possibility of grazing animals on The Meend; an email would be sent

2979.2 re minute 2958.2: it was reported that there had been no further progress with the dog waste signs.

### 2980 PUBLIC QUESTIONS None

### 2981 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

### 2982 REPORT FROM DISTRICT COUNCILLOR WHEELER No report

### 2983 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

2983.1 **Litter picking & footpath group.** Cllr Woodhouse reported a group of 5 volunteers had recently undertaken a litter pick. It was recommended that Hi-Viz jackets be worn in future. It was noted that the following would be discussed with the rights of Way Officer on his imminent visit:

- Barrier on RST8 at the exit to the A4136
- Broken stile
- Gate with damaged hinges
- Damaged gate at Knockalls lodge
- Possibility of production of a walks leaflet

2983.2 **Local Plan Engagement Forum.** No report

2983.3 **Village Hall Committee.** Cllr Mobbs-Morgan reported that the next meeting was on 22 February.

**2984 PLANNING**

2984.1 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS SUBMITTED - the following applications were considered:

	<b>Ref No / applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Response</b>
2984.1.1	P2118/21/FUL Mr Bryant	Staunton: Birchenwood, Brindsey Lane	Erection of a two storey rear extension	No objection
2984.1.2	P0006/22/DISCON Edmunds & Lindberg	Staunton: Woodlands	Discharge of condition 04 (programme of archaeological work), condition 10 (external lighting) relating to planning permission P2172/20/FUL	No comment
2984.1.3	P0027/22/FUL Mr & Mrs Blowey	Newland: The Bowery	Installation of ground level PV array panels and alterations to first floor window.	No objection

2984.2 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS DETERMINED – to note the following decision:

	<b>Ref No</b>	<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
2984.2.1	P0132/21/DISCON	Staunton: land to south of Tillis View	Discharge of condition 08 (surface water drainage) relating to planning permission P0065/20FUL	Partial approval 27/1/22

**2985 FINANCE**

2985.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority: Localism Act 2001 s.1); to be authorized at the bank by Cllrs Dyson and Sadler

BACS ref	Payee	Purpose	Amount	VAT	Payment value
21/39	GeosphereLtd	Mapping software annual fee	36.00	7.20	43.20
21/40	N A Roberts	Road repairs – The Meend	7000.00	1400.00	8400.00
<b>TOTALS</b>			<b>7036.00</b>	<b>1407.20</b>	<b>8443.20</b>

2985.2 INCOME RECEIVED - YEAR TO DATE: £13201.77 (+ £175.68 – wayleaves, Western Power)

2985.3 INTERNAL AUDIT 2021/22

It was reported that the audit had been completed, report awaited

**2986 HIGHWAYS AND RIGHTS OF WAY**

2986.1 VEHICLE ACTIVATED SIGNS

It was resolved to request Gloucestershire Highways to order 2 x mobile solar powered Evolis signs from Elan City – cost 2 x £2190, plus any necessary poles and fittings.

## 2986.2 OUTSTANDING ISSUES

Rookery It was reported that the Local Area Highways Manager was still considering the signage for Lane although a Restricted Byway sign had been erected at each end of the lane. Infilling of potholes would continue.

## 2986.3 VISIT BY RIGHTS OF WAY OFFICER

It was reported that Jeff Wheeler would attend a village visit on 11 February at 08:30.

## 2987 PARISH LAND

### 2987.1 MEEND PLANNING APPLICATION

It was reported that a response to the latest submission was awaited.

### 2987.2 FROGSMOUTH

It was agreed to assess what work was considered desirable, identify precisely which land which the Parish Council owned, take advice from the Rights of Way Officer and suggest that volunteers from the village undertake the work, under supervision if necessary.

### 2987.3 TREE PLANTING INITIATIVE BY FORESTRY ENGLAND AND DEFRA

The scheme, which makes grants of up to £10,000 per hectare planted with trees, was discussed and it was agreed to identify suitable areas. A further suggestion was for residents to pay the Parish Council to plant trees as part of the 'green agenda'.

## 2988 MILLENNIUM PROJECT - VILLAGE PUMP

It was agreed that Mr Barter would produce revised draft wording for the plaque / information board which might reference not only the millennium but also the platinum jubilee.

## 2989 PARISH COUNCIL WEBSITE

It was agreed that the current website provided all the information required, although some elements would be updated. It was agreed not to have it redesigned.

## 2990 ANNUAL PARISH MEETING

It was reported that, following the last meeting, an item was placed on Facebook inviting village groups to contact the Clerk if they wished to present an annual report to the meeting – there had been no response. Councillors would advise the Clerk of contact details for the groups and formal invitations would be sent. It was also suggested that residents take the opportunity of attending the meeting to discuss any issues with the Council.

## 2991 QUEEN'S PLATINUM JUBILEE

Various ideas to celebrate the event were discussed – possibly a joint function with the Village Hall, a beacon on The Meend, commemorative gifts for children or pensioners, competition for children.

## 2992 CORRESPONDENCE

2992.1 Mr Smith re Rookery Lane [*response already sent*]

2992.2 GATPC: 2 x newsletter and training programme. [*Noted*]

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SIGNED (Chairman).....7/3/2022

2992.3 Monitoring Officer re confidentiality in Standards Board complaints *[Noted]*

2992.4 Mr Randall-Cook: suggesting work required to tidy up The Pound *[suggestion that this type of work could be undertaken by volunteer residents, with a request that Nick Sargent keeps an eye on future vegetation growth]*

2992.5 Royal British Legion: ‘Plant A Tree for the Jubilee’ *[no action]*

**2993 MINOR MATTERS**

2993.1 It reported that a small area if The Meend had been strimmed and an informal children’s play area established. It was considered that a nature study area might be added eg pond dipping, bugs hotel.

2993.2 It was reported that the tree which was masking a street light in Whippington’s Corner had been pruned back.

**2994 PUBLIC COMMENT** None

**2995 ITEMS FOR FUTURE MEETINGS**

Mar – Jubilee events  
 Mar – Grazing on The Meend

**2996 DATES OF FUTURE MEETINGS**

Date	Time	Meeting	Venue	Final date for agenda items* / written reports** & dispensation requests**
7 Mar	1930	Monthly Council meeting	Village hall	27 Feb* / 3 Mar**
4 Apr	1930	Monthly Council meeting	Village hall	27 Mar* / 31 Mar**
9 May	1900	Annual Parish Meeting (APM)	Village hall	1 May* / 5 May**
9 May	Following APM	Annual Parish Council meeting	Village hall	1 May* / 5 May**
6 Jun	1930	Monthly Council meeting	Village hall	29 May* / 2 Jun**
4 Jul	1930	Monthly Council meeting	Village hall	26 Jun* / 30 Jun**
1 Aug	1930	Monthly Council meeting	Village hall	15 Jul* / 28 Jul**
3 Oct	1930	Monthly Council meeting	Village hall	25 Sep* / 28 Sep**
7 Nov	1930	Monthly Council meeting	Village hall	31 Oct* / 3 Nov**

**Rota for undertaking in-house checks prior to these meetings, please arrive by 1900.**

**2022**

Cllrs Dyson & Smart before the **March** meeting  
 Cllrs Sadler & Woodhouse before the **July** meeting  
 Cllrs Mobbs-Morgan & Astley before **November** meeting

**2023**

Cllrs Richards & Dyson before the **March** meeting

The meeting closed at 2109