

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN STAUNTON VILLAGE HALL ON 10 JANUARY 2022 AT 19:30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Cllrs Dyson (Chairman), Astley, Mobbs-Morgan, Richards & Woodhouse.
Clerk – Mr Crighton.

2953 APOLOGIES

Cllr Sadler & Smart. County Cllr Allaway-Martin.

2954 DECLARATIONS OF INTEREST None.

2955 DISPENSATION REQUESTS None

2956 MINUTES OF PREVIOUS MEETING HELD 1 NOVEMBER 2021

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

2957 CLERKS REPORT

2957.1 It was reported that the new defibrillator was installed and operational. The Clerk undertook monthly checks and reported the inspection via the Community Heartbeat Trust website.

2957.2 It was reported that GAPTC had been appointed Internal Auditor and that the audit was scheduled for the end of January.

2958 MATTERS ARISING

2958.1 re minute 2941: it was reported that there had been no development re costings for grazing animals on The Meend

2958.2 re minute 2944.2: it was reported that the laminated signs had been posted but subsequently destroyed in inclement weather; more durable signs would be sought

2958.3 re minute 2944.6: it was reported that the work was complete as per the contract but that there remained a few small areas which Cllr Richards may be able to fill with tarmac surplus to a job he would be undertaking.

2959 PUBLIC QUESTIONS None

2960 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

2961 REPORT FROM DISTRICT COUNCILLOR WHEELER No report

2962 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

2962.1 **Stowfield Quarry Liaison Group.** Minutes of the meeting held 11/11/21 were circulated. It was noted that the blast report was too small to read.

2962.2 **Litter picking and footpath group.** Cllr Woodhouse reported that 4 people had undertaken the first litter pick; further events would be arranged. It was noted that some gates on The Meend

required repair / replacement. Cllr Woodhouse would invite GCC Rights of Way Officer for a village 'walkabout' and see if funding via the GCC Build Back Better fund was available. Cllr Woodhouse was liaising with Cllr Kemp (Newland Parish Council) on a joint initiative.

2962.3 **Local Plan Engagement Forum.** Cllr Astley reported there has been no further meetings.

2962.4 **Cross Parish Communications Group.** Cllr Dyson reported being unable to attend the last meeting. It was agreed to discontinue membership of this group as it overlapped to a great extent with the Local Plan Engagement Forum.

2962.5 **Village Hall Committee.** Cllr Mobbs-Morgan reported that the December social event had to be cancelled but it was hoped an event could be arranged to mark the Queens Platinum Jubilee in June. Next committee meeting 25/1/22.

2963 PLANNING

2963.1 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS SUBMITTED - the following applications were considered:

	Ref No / applicant	Location	Proposal	Response
2963.1.1	P1879/21/FUL Mr P Howells	Staunton: White Horse Inn	Variation of condition 2 (approved plans) of planning permission P1873/14/FUL	No objection.
2963.1.2	P0132/21/DISCON Mr Schiller	Staunton: land south of Tillis View	Discharge of condition 08 (surface water drainage) relating to planning permission P0065/20/FUL	No objection.
2963.1.3	P2042/21/FUL Mr & Mrs Skyme	Staunton: 7 Wellmeadow	Single storey extension with an Ultrarroof roof system	No objection

2963.2 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS DETERMINED – to note the following decision:

	Ref No	Location	Proposal	Decision
2963.2.1	P1449/21/FUL	Newland: The Bowery	Variation of condition 01 (approved plans) of planning permission P1891/19/FUL to allow for alterations to external materials	Permitted 22/11/21 – 1 condition
2963.2.2	P1695/21/FUL	Newland: The Bowery	Proposed conservatory	Permitted 26/11/21 – 2 conditions
2963.2.3	P1581/21/FUL	Staunton: Tyto Alba	Two storey side extension and associated works	Permitted 28/10/21 – 2 conditions
2963.2.4	P1879/21/FUL	Staunton: White Horse Inn	Variation of conditions 2 (approved plans) of planning permission P1873/14/FUL to vary site size.	Approved 8/1/22

2964 FINANCE

2964.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority: Localism Act 2001 s.1). To be authorised at the bank by Cllrs Dyson & Astley

BACS ref	Payee	Purpose	Amount	VAT	Payment value
21/32	N T Sargent	Grass contract - October	100.00		100.00
21/33	N T Sargent	Grass contract - November	100.00		100.00

21/34	HMRC	PAYE	259.60		259.60
21/35-37	R S Crighton	Salary Oct – Dec	1038.20		
		Travel	23.85		
		Allowance	52.00		
		Broadband / phone	48.00		1162.05
21/38	Newland Parish Council	50% SLCC membership fee	56.00		56.00
TOTALS			1677.65		1677.65

2964.2 INCOME RECEIVED, YEAR TO DATE: £13026.09

2964.3 BUDGET 2022/23

It was **resolved** to approve the final draft budget and to authorise the Clerk to issue the precept in the sum of £15000. It was agreed that the details of the budget with explanatory notes would be posted on the website and Facebook.

2965 HIGHWAYS AND RIGHTS OF WAY

2965.1 S.106 FUND

It was reported that the s.106 fund stood at £22629.07 resulting from a single contribution in 2018; there had been no expenditure from the fund.

2965.2 VEHICLE ACTIVATED SIGNS

It was agreed to identify 2 solar powered portable VASs with data logging facilities and make a formal request that these be purchased from the s.106 fund.

2965.3 ROOKERY LANE SIGNAGE AND SURFACE

It was reported that there had been no further response from GCC Highways; they would be Pressed to deal with the signage urgently. At the same time they would be advised that road surface is deteriorating to point where it is becoming dangerous.

2965.4 RESTRICTED BYWAY RST8

It was suggested that well-spaced staggered barriers could be installed at the main road end which would allow the passage of horse riders. To be discussed with GCC Rights of Way Office during his visit (see minute 2962.2)

2966 PARISH LAND

2966.1 MEEND PLANNING APPLICATION

The draft further response to the Open Spaces Society prepared by Cllrs Sadler and Mobbs-Morgan (who were thanked for their work) was approved for dispatch to the Planning Inspectorate.

2966.2 FROGSMOUTH

It was reported that a small number of residents had requested work on and around the Frogsmouth. It was agreed to seek more specific details of what they wanted but in any event if work was to be undertaken a Risk Assessment would need be required, the project costed and then a decision taken as to whether funding was available from the budget.

2967 VILLAGE PUMP

It was agreed that the pump would be installed adjacent to Brindsey Well. The Wye Valley AONB would be approached to supply an information board.

2968 ANNUAL PARISH MEETING – 9 MAY 2022

It was agreed to ask village groups if they wished to present a report on their activities; if there was sufficient interest in doing so, light refreshment could be provided, but the date of the meeting may have to be moved.

2969 GOVERNANCE DOCUMENTS

- 2969.1 It was **resolved** to approve minor amendments to various policies.
- 2969.2 it was **resolved** to adopt a revised Complaints policy, to comply with the FODDC protocol.

2970 CORRESPONDENCE

- 2970.1 The Queen’s Pageantmaster: guide to taking part in the Platinum Jubilee celebrations.
 Ideas suggested were: a beacon on The Meend, tree planting on The Butts, street party.
- 2970.2 Dept for Levelling Up, Housing & Local Government: further ideas and information for celebrating the Queen’s Platinum jubilee.

2971 MINOR MATTERS

- 2971.1 It was reported that a tree on private land was masking a street light in Whippington’s Corner; personal visit agreed to ask it be pruned back.
- 2971.2 It was reported that vegetation was overhanging the footway from the antiques shop – letter requesting it be cut back to be sent.

2972 PUBLIC COMMENT None

2973 DATES OF FUTURE MEETINGS

Date 2022	Time	Meeting	Venue	Final date for agenda items* / written report*** / dispensation requests***
7 Feb	1930	Monthly Council meeting	Village hall	30 Jan* / 3 Feb** / 4 Feb***
7 Mar	1930	Monthly Council meeting	Village hall	27 Feb* / 3 Mar** / 4 Mar***
4 Apr	1930	Monthly Council meeting	Village hall	27 Mar* / 31 Mar** / 1 Apr***
9 May	1900	Annual Parish Meeting (APM)	Village hall	1 May* / 5 May** / 6 May***
9 May	Following APM	Annual Parish Council meeting	Village hall	1 May* / 5 May** / 6 May***
6 Jun	1930	Monthly Council meeting	Village hall	29 May* / 2 Jun** / 3 Jun***
4 Jul	1930	Monthly Council meeting	Village hall	26 Jun* / 30 Jun** / 1 Jul***
1 Aug	1930	Monthly Council meeting	Village hall	15 Jul* / 28 Jul** / 29 Jul***
3 Oct	1930	Monthly Council meeting	Village hall	25 Sep* / 28 Sep** / 29 Sep***
7 Nov	1930	Monthly Council meeting	Village hall	31 Oct* / 3 Nov** / 4 Nov***

Rota for undertaking in-house checks prior to these meetings, please arrive by 1900.
 Cllrs Dyson & Smart before the **March** meeting
 Cllrs Sadler & Woodhouse before the **July** meeting
 Cllrs Mobbs-Morgan & Astley before **November** meeting
2023
 Cllrs Richards & Dyson before the **March** meeting

The meeting closed at 2101.