**STAUNTON COLEFORD PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN STAUNTON VILLAGE HALL ON 1st NOVEMBER 2021 AT 19:30

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Cllrs Dyson (Chairman), Astley, Mobbs-Morgan, Richards, Sadler & Woodhouse (from 19:32)

Clerk – Mr Crighton. 2 members of the public. 1 guest speaker.

**2931 APOLOGIES**

Cllr Smart.County Cllr Allaway-Martin, District Cllr Wheeler.

**2932 DECLARATIONS OF INTEREST** None.

2933 DISPENSATION REQUESTS None

2934 MINUTES OF PREVIOUS MEETING HELD 4 OCTOBER 2021

It was resolved to approve the minutes of the meeting; they were signed by the Chairman.

[Cllr Woodhouse joined the meeting at 1932]

2935 CLERKS REPORT

2935.1 It was reported that the new defibrillator was due to be delivered the following day (2/11/21)

2935.2 The meeting dates up to November 2022 were confirmed.

2935.3 It was reported that the Police Community Engagement Vehicle would be in the village on 27/11/21

from 10:00 until 12:00 at the junction of Wellmeadow and A4136.

2936 MATTERS ARISING

2936.1 re minute 2914.3: it was reported that agreement had been reached with Mr Bryant that he would

advise the Council in advance of any work he wanted to undertake on The Meend. A WhatsApp

group had been established for this purpose.

2936.2 re minute 2915.5.2: it was reported that Cllr Woodhouse had set up a Facebook page for the litter

picking group, which might be ‘merged’ with the footpath group in time. It was pointed out that a

litter group was in place pre-COVID and that contact should be made with the leader of that

group – Mrs M Flynn.

2936.3 re minute 2921.2: it was considered that the response from the Rights of Way Officer re RST8

(Restricted Byway leading from Wellmeadow to A4136) was unsatisfactory; the Clerk was asked

to respond again seeking advice.

**2937 PUBLIC QUESTIONS**

2937.1 What is the position with cars parked on the footpath entrance by Brindsey Well? There is a

requirement to leave a 1m wide gap to allow access by wheelchairs etc. Residents to be advised

of this legal requirement.

2938 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

2939 REPORT FROM DISTRICT COUNCILLOR WHEELER No report

2940 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

2940.1 It was reported that FODDC had opened a Planning Enforcement case for development taking place

at Kiln Cottage.

2940.2 Local Plan Engagement Forum. Cllr Astley reported attending the first meeting which indicated

that FODDC were reconsidering the new Local Area Plan. It seemed the initial majority view was

that new housing should be spread throughout the district, but that supporting infrastructure was

essential.

2940.3 Cross Parish Communications Group. Cllr Dyson reported attending a meeting of the group

whose aims appeared to overlap to some extend with those of the Local Plan Engagement Forum.

With an insufficient landbank which currently was the case, developers are able to force the issue

with applications for new housing. There was a suggestion that village settlement boundaries might

be re-drawn.

2940.4 Village Hall Committee. Cllr Mobbs-Morgan reported that Wi-Fi had been installed in the hall; that

the committee were looking to control parking in the hall car park and that a decision would be

taken within 3 weeks regarding a Christmas social event in December.

2940.5 Forest of Dean Health Forum. Cllr Smart attended this meeting and a report was circulated with

the agenda.

2941 GUEST – DAN SMITH, MANAGER JAMIE’S FARM

Mr Smith had been invited to speak to the Council about the possibility of having his grazing animals on

The Meend. He explained the various options and how he could help both practically and with advice on land management, conservation, land improvement and biodiversity. He would be willing to graze Australian Lowline cattle on the land subject to their being water, fodder and fencing, although he did not have sufficient animals at present.

The Parish Council would be expected to cover running costs such as hay and installation of a water supply and fencing, and these costs may well reduce over years as the quality of the land improved. Mr Smith undertook to provide some costings based on the land area involved.

2942 PLANNING

2942.1 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS SUBMITTED - the following applications were considered:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Ref No / applicant** | **Location** | **Proposal** | **Response** |
| 2942.1.1 | P1695/21/FUL  Mr & Mrs Blowey | Newland: The Bowery | Proposed conservatory | No objection |

2942.2 FOREST OF DEAN NEW HOSPITAL

It was noted that the planning application for the new hospital had been submitted; the Parish Council would not respond. (FODDC ref: P1734/21/FUL)

**2943 FINANCE**

2943.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority:

Localism Act 2001 s.1). To be authorised at the bank by Cllrs Dyson and Astley.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BACS ref | Payee | Purpose | Amount | VAT | Payment value |
| 21/31 | GAPTC | 2x training courses | 100.00 |  | 100.00 |
| **TOTALS** | | | **100.00** |  | **100.00** |

2943.2 INCOME RECEIVED, YEAR TO DATE: **£12925.57** (no change)

2943.3 BUDGET 2022/23

The first draft budget was considered; it would be revised prior to the next meeting and firmed up

by the end of January.

2943.4 IN-HOUSE CHECKS

It was confirmed that Cllrs Mobs-Morgan and Richards had undertaken the checks and raised no

issues.

2943.5 APPOINTMENT OF INTERNAL AUDITOR 2021/22

It was resolved to appoint GAPTC as Internal Auditor, they being considered independent and

competent to undertake the work.

**2944 HIGHWAYS AND RIGHTS OF WAY**

2944.1 LOCAL AREA HIGHWAYS MANAGER

It was reported that a site meeting had been held with Stuart Budd at which the outstanding issues

were highlighted. Since that meeting there had been no response; thus the Clerk was sked that

the outstanding issues be expedited, namely: the supply of 2 x Vehicle Activated Signs, Rookery Lane signage and reinstatement of the rumble strips on A4136

2944.2 DOG WASTE

It was agreed to print and laminate 10 each of the two signs for fixing around the Parish.

asked to intervene.

2944.3 FOOTPATH VOLUNTEER GROUP

It was reported that some 15 residents had shown an interest and information and advice was being

received from the Rights of Way Officer. If tools were required, the group was invited to contact

the Village Hall committee. Initially meetings would be held weekly for an hour or so to gauge the

level of support.

2944.4 FOOTPATH RST8

It was reported that the Rights of Way Officer had suggested that the Parish Council came up with

a solution, and it was agreed that was unsatisfactory. Clerk to respond accordingly to the officer.

2944.5 20 MPH FOR GLOUCESTERSHIRE

It was **resolved** to contact GCC asking for:

1. “Serious consideration to be given to how best, and most cost effectively a 20 mph speed limit can be progressed through residential areas of Staunton parish. Also consider implementing a county wide 20 mph speed limit;
2. Inform the local media of this decision
3. Write to our MP (enclosing a copy of this motion) asking him to support the implementation of 20 mph limits for residential areas throughout Staunton parish”

2944.6 MEEND ROAD

It was reported that work had commenced to repairs but that more asphalt would be required to

complete it. The Clerk would liaise with Tarmac and the contractor and it was agreed to authorise

the additional work to a maximum total cost of £7000 subject to confirming with Councillors.

**2945 STOWFIELD QUARRY**

2945.1It was reported that there was still no date provided for the Liaison Group meeting – Clerk to contact

Tarmac again.

**2946 PARISH LAND**

2946.1 MEEND PLANNING APPLICATION

The response to Natural England and The Open Spaces Society was approved and would be sent

to the Planning Inspectorate. Thanks were offered to Cllr Sadler for her work in preparing the letter.

2946.2 FROGSMOUTH

It was reported that 3 residents had requested that the Frogsmouth “be restored to its former

prominence at the entrance to the village”. Members were generally supportive of the idea but

would defer any action for the time being due to other commitments and budgetary constraints. It

was suggested that a number of trees would need to be removed and that due to the proximity of

the road a risk assessment would be required and the work would have to be undertaken by

specialists.

**2947 VILLAGE PUMP**

It was **resolved** that the area adjacent to Brindsey Well would be the appropriate location for the pump and a precise site would be identified and the pump securely installed, together perhaps, with an information board.

**2948 CORRESPONDENCE**

2948.1 GATPC: newsletter and training programme.

2948.2 The Queen’s Platinum Jubilee Beacons: details of planned celebrations on 2/6/22

**2949 MINOR MATTERS**

2949.1 It reported that vegetation was overhanging the footway on A4136 from land belonging to New

House. A letter would be sent asking for it to be cut back.

2949.2 It was reported that a tree was masking a street light in Whippington’s Corner – highways87

to be advised.

**2950 PUBLIC COMMENT** None

**2951 ITEMS FOR FUTURE MEETINGS**

Jan – finalise budget and issue precept

Jan – village pump

Jan – Jamie’s Farm

**2952 DATES OF FUTURE MEETINGS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date**  **2022** | **Time** | **Meeting** | **Venue** | **Final date for agenda items\* / written report\*\*\* / dispensation requests\*\*\*** |
| 10 Jan | 1930 | Monthly Council meeting | Village hall | 2 Jan\* / 6 Jan\*\* / 7 Jan\*\*\* |
| 7 Feb | 1930 | Monthly Council meeting | Village hall | 30 Jan\* / 3 Feb\*\* / 4 Feb\*\*\* |
| 7 Mar | 1930 | Monthly Council meeting | Village hall | 27 Feb\* / 3 Mar\*\* / 4 Mar\*\*\* |
| 4 Apr | 1930 | Monthly Council meeting | Village hall | 27 Mar\* / 31 Mar\*\* / 1 Apr\*\*\* |
| 9 May | 1900 | Annual Parish Meeting (APM) | Village hall | 1 May\* / 5 May\*\* / 6 May\*\*\* |
| 9 May | Following APM | Annual Parish Council meeting | Village hall | 1 May\* / 5 May\*\* / 6 May\*\*\* |
| 6 Jun | 1930 | Monthly Council meeting | Village hall | 29 May\* / 2 Jun\*\* / 3 Jun\*\*\* |
| 4 Jul | 1930 | Monthly Council meeting | Village hall | 26 Jun\* / 30 Jun\*\* / 1 Jul\*\*\* |
| 1 Aug | 1930 | Monthly Council meeting | Village hall | 15 Jul\* / 28 Jul\*\* / 29 Jul\*\*\* |
| 3 Oct | 1930 | Monthly Council meeting | Village hall | 25 Sep\* / 28 Sep\*\* / 29 Sep\*\*\* |
| 7 Nov | 1930 | Monthly Council meeting | Village hall | 31 Oct\* / 3 Nov\*\* / 4 Nov\*\*\* |

**Rota for undertaking in-house checks prior to these meetings, please arrive by 1900.**

**2022**

Cllrs Dyson & Smart before the **March** meeting

Cllrs Sadler & Woodhouse before the **July** meeting

Cllrs Mobbs-Morgan & Astley before **November** meeting

**2023**

Cllrs Richards & Dyson before the **March** meeting

The meeting closed at 2128