

## STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN STAUNTON VILLAGE HALL ON 6<sup>th</sup> JULY 2021 AT 19:30

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

### PRESENT

Cllrs Dyson (Chairman), Mobbs-Morgan, Sadler, Smart & Woodhouse  
1 member of the public. Clerk Mr Crighton

### 2887 APOLOGIES

Cllr Astley, Smart, District Cllr Wheeler.

### 2888 DECLARATIONS OF INTEREST None.

### 2889 DISPENSATION REQUESTS None

### 2890 MINUTES OF PREVIOUS MEETING HELD 6 JULY 2021

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

### 2891 CLERKS REPORT

2891.1 It was reported that the Planning Inspectorate had raised a couple of minor issues with the application for The Meend; these had been resolved but a further 28 days were required for consultation responses.

2891.2 Thanks were offered to Cllr Sadler for completing the Annual Census of Agriculture.

2891.3 It was noted that highways issues raised at the previous meeting had been reported but that no acknowledgement or response had been received.

### 2892 MATTERS ARISING

2892.1 re minute 2870.1: it was reported that Mr John Richards had, with the help of couple of residents, constructed and erected a new notice board on The Pound. A letter of thanks had been sent.

2892.2 re minute 2877.3: it was reported that Roberts Construction had been instructed to proceed with the work on the Meend road to a maximum cost of £5500. It was understood the work would take place in September / October.

2892.3 re minute 2879.3: it was agreed simply to monitor the condition of the Ash trees near Kiln Cottage.

2892.4 re minute 2883.4: it was reported that no reply had been received from Community Speed Watch Team to the enquiry about training for the speed gun. (See minute 2895, 1<sup>st</sup> bullet point)

### 2893 STAUNTON CHURCH

Denise Hogan, minister of Staunton Church was allowed to address the meeting. She explained that major work was needed to be undertaken to the fabric of the church at a total estimated cost of £750k and she was seeking support from the Parish Council, both financial and practical. The Clerk advised that the Local Government Act 1894 s.8(1)(i) prohibits Parish Councils making any financial contribution to the upkeep of churches; nevertheless members offered non-financial help and support and suggested notices be placed in the village and on Facebook to encourage residents to get involved.

### 2894 PUBLIC QUESTIONS None

**2895 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN**

Cllr Allaway-Martin reported:

- Speed gun training may be arranged now from Coleford Police Station.
- Road shows for Parish Council being arranged by the new Police & Crime Commissioner
- GCC considering 20 mph traffic orders – Staunton Parish Council could present a case to the scrutiny meeting.
- ‘Build Back Fund’ - £40k over 4 years with Staunton’s share being £12k. Criteria still to be advised but likely to focus on sustainability and community effort.
- The need for CPR training
- Highways Local Fund - £30k - some allocated for work on the Robin Hood A4136 junction.
- Proposed new GP hub in Coleford to replace two existing practices; likely to be 3 years subject to planning permission.

**2896 REPORT FROM DISTRICT COUNCILLOR DAVID WHEELER** No report

**2897 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES**

2897.1 Cllr Dyson reported on the ‘Chairmanship Skills’ course which she found very useful.

2897.2 Cllr Mobbs-Morgan advised attending a Village Hall committee meeting at which it was agreed to cover the cost of the new defibrillator.

**2898 PLANNING**

2898.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED.

	<b>Ref No / applicant</b>	<b>Location</b>	<b>Proposal</b>
2898.1.1	P1315/21/FUL Staunton Coleford Parish Council	Staunton: Woodland View	<ol style="list-style-type: none"> <li>1. Multi stem Ash at rear of barns, pollard to 3’.</li> <li>2. Leaning Ash limb at far end of barn pollards to 10’.</li> <li>3. Multi stem Sycamore at rear right of house pollard to 5’.</li> </ol> <p>Reasons for all work – dying trees with dangerous overhang to buildings and adjacent homes. All works will be carried out by qualified Arborists.</p> <p>[As the Parish Council is applicant no response was made]</p>

2898.2 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS DETERMINED – to note the following decision:

	<b>Ref No</b>	<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
2898.2.1	P1511/20/FUL	Staunton: Bartridge’s Barn	Change of use of traditional barn to self contained holiday accommodation and block barn to rural skills workshop	Permitted 25/5/21 – 9 conditions

**2899 FINANCE**

2899.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority: Localism Act 2001 s.1).

BACS ref	Payee	Purpose	Amount	VAT	Payment value
21/17 <sup>1</sup>	Community Heartbeat Trust	Defibrillator	865.00	173.00	1038.00
21/18	R S Crighton	Reimburse postage – defib return	16.74		16.74
21/19	GAPTC	Training – Dyson - Chairmanship	25.00		25.00
21/20	N T Sargent	Grass contract - July	100.00		100.00
21/21	A Richards	Brindsey Well stone slabs repair	120.00		120.00
		<b>TOTALS</b>	<b>1126.74</b>	<b>173.00</b>	<b>1299.74</b>

<sup>1</sup> Paid 21/7/21

2899.2 INCOME RECEIVED: £6920.57 – increase of £870.57: £715 grant from village hall, £155.57 p/x old defibrillator parts + postage refund.

**2899.3 IN-HOUSE CHECKS**

To note these were undertaken prior to the meeting by Cllrs Sadler and Smart to their satisfaction.

**2899.4 INSURANCE**

It was confirmed that new defibrillator has been added to the schedule.

**2899.5 BANK ACCOUNTS**

2899.5.1 It was **resolved** to transfer the balance of the savings account to the cheque account and close the former.

2899.5.2 It was **resolved** to add Cllrs Astley and Woodhouse as signatories to the bank account on the basis of View and Authorise

**2900 HIGHWAYS AND RIGHTS OF WAY**

**2900.1 WINTER RESILIENCE**

It was reported that salt had been ordered.

**2900.2 FOOTPATHS**

It was agreed to try and form a footpath group of residents who would voluntarily walk the footpaths and undertake basic maintenance such as vegetation clearance. Cllr Woodhouse would be the contact for the group. Advice would be sought from the Right of Way Officer on maintenance, risk and insurance.

**2900.3 FOOTWAY A4136**

It was reported that the debris had been cleared

**2900.4 REMAINING OUTSTANDING ISSUES**

It was reported that in common with many other parishes no response was being received from Gloucestershire Highways; Cllr Allaway-Martin was escalating the problem to higher levels. The following items remained outstanding – (1) funding for 2 new VASs, (2) re-marking of road marking

and rumble strips and and (3) new signage for Rookery Lane.

**2901 PARISH LAND**

- 2901.1 It was reported that Cllr Richard had replaced the stone slabs at Brindsey Well
- 2901.2 It was reported that work had commenced on Ash trees and that the commoner had been advised
- 2901.3 It was reported that there was an issue with dog waste on The Meend. Initially it was agreed to obtain some 'flick it' signs to fix to gates and if that did not improve the situation to erect a couple of purpose made dog waste bins at strategic points.
- 2901.4 it was reported that an approach had been made by Jamie's Farm in Upper Redbrook about grazing cattle of the Meend. The farm manager would be invited to the next meeting to discuss.
- 2901.5 Concern over recent bracken rolling had been allayed when it was discovered that the owner of Birchenwood Cottage Mr Michael Bryant had done this work on his own initiative. Cllr Richards had met with Mr Bryant and learned that he is keen to help with management of the land. It was agreed that a discussion was needed over the issue of public liability insurance and liaison with the Parish Council over work to be undertaken.

**2902 FOREST OF DEAN HEALTH FORUM**

It was agreed that Cllr Smart would represent the Parish Council on this group

**2903 DEFIBRILLATOR**

It was reported that a new defibrillator was on order with delivery expected any day. The full net cost (after part exchanging usable items from the old machine) had been covered by a grant from the Village Hall Committee.

**2904 CORRESPONDENCE**

- 2904.1 Forest Climate Group – invitation to join the group. *[No action to be taken]*
- 2904.2 Cross Parish Communications Group – invitation to join the group.  
*[Cllr Dyson to attend the next meeting]*

**2905 MINOR MATTERS**

- 2905.1 The meeting was reminded that the Parish Council owns the land on which the Frogsmouth stands; the Clerk to check it is on the asset register and consider any risk assessment required.
- 2905.2 It was reported that the bench by The Pound was wobbly – Cllr Richards offered to have a look at it.
- 2905.3 It was reported that the 'sink hole' by Staunton House had still not be repaired.

**2906 PUBLIC COMMENT** None

**2907 ITEMS FOR FUTURE MEETINGS**

- Oct – Build Back Fund – suggestions for application
- Oct – 6 monthly reminder re Rights of Way definitive map amendments (until Oct 2025)
- Oct – first draft budget 2022/23

**2908 DATES OF FUTURE MEETINGS**

Date	Time	Meeting	Venue	Final date for agenda items* / written report*** / dispensation requests***
4 Oct	1930	Monthly Council meeting	Village hall	26 Sep* / 30 Sep** / 1 Oct***
1 Nov	1930	Monthly Council meeting	Village hall	24 Oct* / 28 Oct** / 29 Oct***

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SIGNED (Chairman).....4/10/2021

**Staunton Coleford Parish Council meeting – 2 August 2021**  
**Minutes 2887-2908**

<b>2021</b>				
10 Jan	1930	Monthly Council meeting	Village hall	2 Jan* / 6 Jan** / 7 Jan***
7 Feb	1930	Monthly Council meeting	Village hall	30 Jan* / 3 Feb** / 4 Feb***
7 Mar	1930	Monthly Council meeting	Village hall	27 Feb* / 3 Mar** / 4 Mar***
4 Apr	1930	Monthly Council meeting	Village hall	27 Mar* / 31 Mar** / 1 Apr***

**Rota for undertaking in-house checks prior to these meetings**

Cllrs Mobbs-Morgan & Richards before the October meeting  
Cllrs Dyson & Smart before the March 2022 meeting

The meeting closed at 21:04