

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN REDBROOK VILLAGE HALL ON 6th JULY 2021 AT 19:30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Cllrs Dyson (Chairman), Mobbs-Morgan, Sadler, Smart & Woodhouse (following co-option)
2 members of the public. Clerk Mr Crighton

2865 APOLOGIES

Cllr Richards, County Cllr Allaway-Martin.

2866 DECLARATIONS OF INTEREST None

2867 DISPENSATION REQUESTS None

2868 MINUTES OF PREVIOUS MEETING HELD 5 MAY 2021

It was **resolved** to approve the minutes of the meeting; they were signed by the Chairman.

2869 CO-OPTIONS TO FILL CASUAL VACANCIES

2869.1 It was **resolved** to co-opt Martin Astley to the Council. Cllr Astley was unable to attend thus arrangements would be made for completion of his Declaration of Acceptance of Office and Register of Members Interests.

2869.2 It was **resolved** to co-opt Jonathon Woodhouse to the Council. Cllr Woodhouse completed his Declaration of Acceptance of Office and would complete his Register of Members Interests in due course.

The Chairman welcomed both new members to the Council.

2870 CLERKS REPORT

2870.1 It was reported that the notice board on The Pound had been damaged and it was **resolved** that new legs be attached by Cllr Richards and the board re-erected.

2871 MATTERS ARISING

2871.1 re minute 2848.1: to note agreement from Tarmac received to supply road repair materials (see minute 2877.3 below)

2871.2 re minute 2857.1: response still awaited from GCC re funding of 2 x VAS

2871.3 re minute 2857.2: to note blocked drains had been cleared

2871.4 re minute 2857.4: to note rumble strips and other road markings had not yet been repainted

2871.5 re minute 2857.5: to note gravel had not yet been removed from A4136 footway; also noted that vegetation had not been cut back – landowner to be asked again

2871.6 re minute 2857.7: to note no progress re new signage at entrance to Rookery Lane

2871.7 re minute 2875.8: to note response from Rights of Way Officer re footpath RST10 was that it is required only to maintain the surface to footpath standards.

Gloucestershire Highways to be reminded of outstanding issues.

2872 PUBLIC QUESTIONS

2872.1 Mr Knight raised the issue of the condition of the A4136 at Robin Hood Traffic Lights. Gloucestershire Highways to be advised.

2872.2 Mr Knight raised the issue of the generally poor state of highways drainage in the village, suggesting that there may be damage to underground piping and / or that the pipes may not be large enough to cope. Gloucestershire Highways to be advised.

2873 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

2874 REPORT FROM DISTRICT COUNCILLOR DAVID WHEELER

Cllr Wheeler reported:

- Discussion continuing re the Forward Plan Preferred Options, particularly where an addition 2000-4000 houses should be built
- Lack of progress with the development of the Cinderford Northern Quarter.
- Successful prosecution by the planning department against an unlawful development in Cinderford
- Changes in the political allegiances of some members

In reply to a question Cllr Wheeler expressed the view that the Forward Plan would go out to parishes for consultation and that it would be considered by full Council rather than Scrutiny.

2875 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES

Cllr Mobbs-Morgan advised attending a Village Hall committee meeting:

- Barbeque arranged for 31 July
- Offer to cover the cost of a new defibrillator (see minute 2881 below)
- No date for the full re-opening of the hall
- Next meeting 20 July

2876 PLANNING

2876.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED.

	Ref No / applicant	Location	Proposal	Parish Council response
2876.1.1	P1053/21/FUL Mr P Howells	Staunton: White Horse Inn	Variation of conditions 02 (approved plans), 06 (boundary treatment), 08 (parking layout) and 09 (parking layout) relating to planning permission P1874/14/FUL to allow for relocation of parking spaces.	Welcome the increased number of parking spaces but query whether the width of the spaces is adequate, and the apparent lack of disabled parking. Serious concerns remain re overflow on-street parking blocking the lane, thus preventing access by large agricultural and emergency vehicles

2876.2 FOREST OF DEAN DISTRICT COUNCIL APPLICATIONS DETERMINED – to note the following decisions

	Ref No / applicant	Location	Proposal	Decision
2876.2.1	P1894/20/FUL Mike Etheridge Construction	Staunton: land adjacent to the Elms	Erection of 4 terraced dwellings & associated works. Demolition of existing redundant building	Permitted 21/5/21 – 17 conditions

2877 FINANCE

2877.1 ACCOUNTS FOR PAYMENT: the following accounts were approved for payment (Authority: Localism Act 2001 s.1). To be authorised at the bank by Cllrs Dyson and Sadler.

BACS ref	Payee	Purpose	Amount	VAT	Payment value
21/07 ¹	Tindle Newspapers Wales & The Borders	Meend Common Public Notice	216.00	43.20	259.20
21/08 ¹	A J Gallagher	Annual insurance premium	893.15		893.15
		Sub total¹	1109.15	43.20	1152.35
21/09	R S Crighton	Net salary	1038.40		
21/10		Travel	61.20		
21/11		Allowance	52.00		
21/12		Stamps purchased	31.68		
21/13		Broadband / telephone	48.00		1231.28
21/14	HMRC	PAYE	259.40		259.40
21/15	N T Sargent	Grass - June	100.00		100.00
21/16	Abitech Systems Ltd	Printer cartridges	26.98	5.40	32.38
	Unity Trust Bank	Quarterly charge	18.00		18.00
		TOTALS	2744.81	48.60	2793.41

¹ Paid 31/5/21

2877.2 INCOME RECEIVED: £6050.00 (50% precept + training course refund £50)

2877.3 QUOTATION FOR ROAD REPAIRS

It was resolved to accept the quotation by Roberts Contracting for repairs to Meend road. The quote was for £5230 exclusive of materials now to be donated by Tarmac (see minute 2871.1 above); however the contractor had advised further deterioration had occurred which would require additional work. It was **resolved** to award the contract for a maximum sum of £5500.

2877.4 INSURANCE

It was confirmed that the insurance schedule agrees to the asset register, with cover on the village Hall having been removed.

2877.5 EXTERNAL AUDIT 2020/21

It was reported that the audit was complete with no queries raised.

2878 HIGHWAYS AND RIGHTS OF WAY

It was reported that the issue of on-street parking in the village had been resolved amicably.

2879 TREES

2879.1 It was **resolved** to accept the quotation from Chapel Tree Services for £1100 + VAT for work on trees at the log Cabin and at Woodland View.

2879.2 It was reported that the owner of Woodland View was prepared to undertake tree work on Parish Council owned land. Cllr Sadler would liaise with him over the details. Council to obtain quotes for additional tree work on the boundary of Castle Ditch.

2879.3 It was reported that there was some evidence of Ash die-back along the track to Kiln Cottage; advice from tree surgeon to be obtained.

2880 THE MEEND PLANNING APPLICATION WORKING GROUP

It was reported that the application had been submitted to the Planning Inspectorate – the period for public consultation had closed and that there had been no queries raised thus far.

2881 DEFIBRILLATOR

It was resolved to purchase a Cardiac Science G5 defibrillator at a cost of £850 + £25 carriage + VAT from Community Heartbeat Trust. Discussion were taking place to part exchange the existing machine for £150 against this cost. It was agreed that the Parish Council would purchase this with the benefit of a grant from the Village Hall committee (see minute 2875 above).

2882 CORRESPONDENCE

2882.1 GAPTC: training courses programme *[to be circulated to two new members]*

2882.2 GAPTC: notice of AGM. *[No attendance, apologies to be sent]*

2883 PUBLIC COMMENT

2883.1 Mr Knight commented on the condition of Brindsey Lane. *[Gloucestershire Highways to be advised]*

2883.2 Mr Richards suggested that Severn Trent Water should contribute to the maintenance of the track across The Mend; he was advised that they had recently again refused to do so.

2883.3 Cllr Woodhouse raised the question of defibrillator training and was advised that the defibrillator guided users through the process.

2883.4 The question of speed-gun training was raised; the Clerk would enquire what was available.

2883.5 The question of a PCSO attending a Parish Council meeting was raised; it was reported that the issue of their lack of visibility in the village had been raised recently.

2883.6 Mr Richards made the meeting aware of the Lucy Machin Trust from which those in need may receive assistance. Details to be circulated in due course.

2884 MINOR MATTERS

2884.1 The meeting agreed to suggestions made by Cllr Richards to cut and paint Birch trees, make an informal area for children, cut paths across the Meend and undertake bracken bashing in small areas. Further discussion required re allowing cattle on The Meend and dog waste bins.

2884.2 It was agreed to merge to two bank accounts with Unity Trust as no interest was being earned on the 'savings' account.

2885 ITEMS FOR FUTURE MEETINGS

Aug – cattle on Meend and dog waste bins

Oct – 6 monthly reminder re Rights of Way definitive map amendments (until Oct 2025)

2886 DATES OF FUTURE MEETINGS

Date	Time	Meeting	Venue	Final date for agenda items* / written report*** / dispensation requests***
2 Aug	1930	Monthly Council meeting	Village hall	25 Jul* / 29 Jul** / 30 Jul***
4 Oct	1930	Monthly Council meeting	Village hall	26 Sep* / 30 Sep** / 1 Oct***
1 Nov	1930	Monthly Council meeting	Village hall	24 Oct* / 28 Oct** / 29 Oct***
2021				
10 Jan	1930	Monthly Council meeting	Village hall	2 Jan* / 6 Jan** / 7 Jan***
7 Feb	1930	Monthly Council meeting	Village hall	30 Jan* / 3 Feb** / 4 Feb***
7 Mar	1930	Monthly Council meeting	Village hall	27 Feb* / 3 Mar** / 4 Mar***
4 Apr	1930	Monthly Council meeting	Village hall	27 Mar* / 31 Mar** / 1 Apr***

Rota for undertaking in-house checks prior to these meetings

Cllrs Smart & Sadler before the August meeting
 Cllrs Mobbs-Morgan & Richards before the October meeting
 Cllrs Dyson & Smart before the March 2022 meeting

The meeting closed at 21:30