**STAUNTON COLEFORD PARISH COUNCIL**

**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING**

**HELD ON 1st FEBRUARY 2021 AT 19:30**

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Cllrs Sadler (Chairman), Dyson, Elsmore, Mobbs-Morgan, Richards & Smart.

District Cllr Wheeler. Locum Clerk Mr Crighton

**2773 APOLOGIES**

**2774 DECLARATIONS OF INTEREST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cllr** | **Minute** | **Interest** | **Reason** |
| Richards | 2787, 2788.3 | Other | Land owner |

2775 DISPENSATION REQUESTS None

2776 MINUTES OF PREVIOUS MEETING HELD 21 JANUARY 2021

 It was resolved to approve the minutes of the meeting; arrangements would be made for them to be signed by the Chairman.

2777 CLERKS REPORT

 2777.1 It was reported that the outstanding VAT reclaim had been paid

 2777.2 it was reported that the outstanding Wayleave payments had been paid

 2777.3 It was reported that an offer to quote to tidy up the area behind the village hall had been received

from Nick Sargent. The offer was declined in view of the fact that (subject planning permission

being granted) the land would shortly be developed,

2778 MATTERS ARISING None

2779 REPORT FROM COUNTY COUNCILLOR ALLAWAY-MARTIN No report

2780 REPORT FROM DISTRICT COUNCILLOR DAVID WHEELER

Nothing new to report since last meeting (on 21/1/21).

 In reply to a question Cllr Wheeler offered to enquire the state of a planning application for development of the White Horse Inn car park.

2781 ALLOTMENT LAND

 It was reported there was interest in Newland parish in identifying land suitable for allotments and as none could be identified in that parish, a request had been received to make enquiries on a joint basis as to a need for such a facility and to see if there was any land suitable. It was reported that land at Whippingtons Corner was owned by FODDC and currently leased to a Staunton resident with 2 years left on the lease. A couple of other sites within Staunton were suggested as possibly being suitable. It was agreed to enquire, through Facebook, (a) if there was a demand for allotments and (b) if any suitable land was available.

2782 REPORTS FROM PARISH COUNCILLORS AND COUNCIL REPRESENTATIVES None

2783 PUBLIC QUESTIONS None

2784 PLANNING

2784.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED: to consider the Council’s

 response to the following applications.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **LPA Ref** / **applicant** | **Location** | **Proposal** | **Response** |
| 2784.1.1 | P1894/20/FUL | Staunton; land adjoining The Elms | Erection of 4 terraced dwellings & associated works. Demolition of existing redundant building. Revised plans | Welcome revised materials to be used, concern remains over other issues previously commented upon. |

2784.2FOREST OF DEAN DISTRICT COUNCIL – DECISIONS NOTIFIED: to note the following decisions:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **LPA Ref** / **location** | **Proposal** | **Decision** |
| 2784.2.1 | P21900/20/FUL.Moss Cottage, Staunton | Erection of a single storey flat roof orangery extension | Permitted 25/1/21 – 3 conditions |

**2785 FINANCE**

2785.1 ACCOUNTS FOR PAYMENT: the following payments were approved (Authority: Localism Act 2001 s.1).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BACS ref | Payee | Purpose | Amount | VAT | Payment value |
| 20/045 | C Davies\*\* | Final payment for mobile phone | 119.00 |  | 119.00 |
| 20/046 | Geoxphere | On line mapping software | 36.00 | 7.20 | 43.20 |
| 20/047& 049 | GAPTC | 3 x training courses2 x training courses | 150.00100.00 |  | 250.00 |
| 20/048 | R S Crighton | Net salary to 20/1/21Travel | 459.1514.40 |  | 473.55 |
|  |  | **TOTALS** | **878.55** | **7.20** | **885.75** |

\*\* paid 22/1/21

2785.2 INCOME RECEIVED: £ 13830.24 (increased, since last meeting by: £150 timber sale, £377.46 two

year wayleave payments, £1190.78 three year VAT reclaim)

2785.3 BUDGET MONITORING

 The actuals were compared to budget and anomalies explained to the satisfaction of members.

 2785.4 VILLAGE HALL RENT

 It was agreed to request payment of the £5 annual rent by standing order, rather than have it off-

set against the hiring charge.

 2785.5 INTERNAL AUDIT 2020/21

 It was reported that all the necessary papers had been sent to the Internal Auditor.

**2786 HIGHWAYS AND RIGHTS OF WAY**

2786.1 PARISH COUNCIL OWNED ROADS AND RIGHTS OF WAY

 It was reported that amended quotes were awaited taking in to account any third party

contribution to the cost of materials.

 2786.2 ROOKERY LANE

 It was agreed that the issue of liability for maintenance was complex and yet to be resolved.

Discussion would need to be had with the owner of Buckstone House and probably those of other properties

fronting the lane. Under current COVID restrictions these would have to be postponed, unless a meeting

could be arranged over Zoom. A possibility would be to utilize any spare material from the proposed work

on the road further up The Meend to fill the potholes. It was understood that despite an existing speed

bump, such features could not be constructed on a Restricted Byway. A Land Registry search would be

made to attempt to establish ownership (particularly whether or not the lane was included in the

conveyance of the Meend to the Parish Council).

 2786.3 ROAD SAFETY

 It was reported that the existing VAS sign was beyond economic repair and a new sign(s) would

need to be purchased. The Clerk to obtain specification and cost. Funding hopefully from s.106 funds or

County Cllr’s allotment if that were available.

 2786.4 DIVERSION OF FOOTPATH RST19

 There was no objection to the proposed diversion.

 2786.5 FOOTWAY ALONGSIDE A4136

 It was reported that vegetation from private properties was overhanging the footway – property

owners to be sent a letter requesting cutting back.

 2786.6 ISSUES ARISING FROM MEETING WITH BRIAN WATKINS 27/1/21

 2786.6.1 White line markings, dragons teeth and rumble strips on A4136 to be renewed March /

April

 2786.6.2 Re the offer of a camera from Tarmac: the need to establish exactly what it would

 record, how and where it would be fixed, and the fact that it may not be required if a new

VAS is obtained.

 2786.6.3 It was reported that the s.106 fund stood at c.£22000 and had to be shared with

 Coleford Town Council – proportions not known.

 2786.6.4 Discussions re Rookery Lane minuted above.

**2787 THE MEEND**

2787.1 PLANNING CONSENT

 It was reported that a request had been sent to the Planning Inspectorate for a 5 years extension

 due to the difficulties imposed by COVID on undertaking public consultation.

2787.2 GRAZING BY PONIES

 It was reported that extensive repairs were necessary to the fencing, that the ponies provided

very little by way of cost / benefit and consequently it was **resolved** not to have the ponies back in 2021.

The Trust to be advised. **Cllr Richards** to provide quote for the fencing. Possible third party funding

towards maintenance available from AONB, but a long term plan would be required to support any

request. It was reported that **Cllr Sadler** was drafting a questionnaire seeking the views of residents on

their preferred options for the Meend.

**2788 RISK ASSESSMENTS**

The following actions were agreed following the recent site visit risk assessments.

 2788.1 BRINDSEY WELL

 2788.1.1 Vehicles blocking entrance to footpath – no action

 2788.1.2 Loose capping stones on well – **Cllr Richards** to inspect and report

 2788.1.3 Stile – Knotweed present – **Cllr Richards** to establish where it is rooted

 2788.1.4 Stile – chicken and barbed wire around structure – **Cllr Richards** to inspect and report

 2788.2 THE BUTTS

 2788.2.1 Road / track surface uneven – no action

 2788.2.2 Bench - rear support broken. **Cllr Richards** to remove if unsafe and unrepairable.

 Possible replacement.

2788.3 THE MEEND

 2788.3.1 Partially fallen trees above Assisi – **Cllr Richards** to inspect and report

 2788.3.2 BT Cables in trees – reported to BT

 2788.3.3 Road – potholes worsening – quote for repairs being obtained.

 2788.3.4 Fencing – general repairs required – quotes being obtained (see minute 2787.2)

 2788.4 CASTLE DITCH / THE POUND

 2788.4.1 Trees – summer inspection to be undertaken.

**2789 DEFIBRILLATOR**

It was reported that the defibrillator at the Village Hall had been out of action since before Christmas, and it was felt imperative that it be functioning properly. The Clerk agreed to visit and assess what was required to get it back in working order.

**2790 CORRESPONDENCE** None

**2791 PUBLIC COMMENT** None

**2792 MINOR MATTER**

2792.1 It was agreed Cllr Richards would refill the salt and grit bins.

 2792.2 It was noted that the PCSO had not been seen in the village recently – **Cllr Elsmore** to contact

and invite to a Council meeting.

 2792.3 It was noted that the ‘No entry’ road marking opposite the church and the road signs required

refreshing (request to be sent that these be attended to in March / April with other work (see

minute 2786.6.1)

 2792.4 It was agreed that the old laptop should be given to a group distributing such items to school

children

**2793 ITEMS FOR FUTURE MEETINGS**

Jun – arrange tree inspection

**2794 DATES OF FUTURE MEETINGS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date\*** | **Time** | **Meeting** | **Venue** |
| 1 Mar | 1930 | Monthly Council meeting | Virtual |
| 12 Apr | 1930 | Monthly Council meeting (provisional) | Virtual |
| 10 May | 1900 | Annual Parish meeting (provisional) | Virtual |
| 10 May | 1930 | Annual Council meeting | Virtual |
| 7 Jun | 1930 | Monthly Council meeting | Virtual |
| 5 Jul | 1930 | Monthly Council meeting | Virtual |
| 2 Aug | 1930 | Monthly Council meeting | Virtual |
| 4 Oct | 1930 | Monthly Council meeting | Virtual |
| 1 Nov | 1930 | Monthly Council meeting | Virtual |

\* Last date for submission of:

* agenda items – 8 days before meeting (Friday two weeks earlier)
* written reports – 5 days before meeting (Wednesday of previous week)
* written dispensation requests – 3 days before meeting (Friday of previous week)

**Rota for undertaking in-house checks prior to these meetings**

Cllrs Elsmore & Dyson before the March meeting

Cllrs Smart & Sadler before the June meeting

Cllrs Mobbs-Morgan & Richards before the October meeting

Cllrs Dyson & Smart before the March 2022 meeting

The meeting closed at 2130