**STAUNTON COLEFORD PARISH COUNCIL**

**MINUTES OF THE VIRTUAL ORDINARY PARISH COUNCIL MEETING OF THE PARISH COUNCIL HELD ON 15th September 2020 AT 19.30 via ZOOM.**

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Parish Councillors: Cath Elsmore Chair Jean Sadler, Andy Richards, Paul Mobbs-Morgan, Clerk Clare Davies.

1. APOLOGIES

Cllrs Michael Parker, Annie Dyson, District Councillor Dave Wheeler, County Councillor Carole Allaway-Martin

1. DECLARATIONS OF INTEREST

Councillor Richards declared an interest in item 13 To discuss Routine Maintenance on the Meend

1. REQUESTS FOR DISPENSATION

Council accepted Councillor Richards’ request for dispensation for item 13.

1. MINUTES OF THE ANNUAL PARISH COUNCIL MEETINGS July 14th and August 5th

The minutes from the meeting held on 14th July and August were approved

1. PUBLIC PARTICIPATION

None

1. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor report

1. CLERKS REPORT

None

1. TO RECEIVE THE RESIGNATION OF THE CLERK AND DISCUSS APPOINTING A NEW CLERK

Council noted that the clerk had resigned

Action: Clerk to contact GAPTC and circulate a list of locums

Clerk to arrange an advert for a permanent clerk and locum and to discuss the appropriate salary with GAPTC

1. TO DISCUSS THE REMOVAL OF CUT WOOD FROM THE PARISH

Council resolved to accept the £150 quote for the wood to be removed from the parish

Action: Cllr Mobbs-Morgan to send the details to the clerk and for the clerk to send the company an invoice for the works

1. TO RECEIVE QUOTES FOR THE TREE SURGERY ON THE BUTTS

Council resolved to choose Chapel Tree as the contractor

Action: Clerk to inform the other 2 companies and liaise with Cllr Mobbs-Morgan and Richards.

1. TO DISCUSS OBTAINING AN ON GOING MAINTENANCE PROGRAMME FOR TREES ON PARISH LAND

To add to the agenda for next meeting. Council noted that there is a tree that needs to be addressed at the top of the hill that is leaving the boundary on the Tillis.

1. TO RECEIVE AN UPDATE ON THE MEEND

Council noted that Moorland Mousie won’t let the horses come to the Meend for less than 6 months due to the disturbance to the ponies which contravenes the funding agreement with Natural England and therefore this year the ponies will not be able to return to the Meend.

Council resolved that it was not going to pursue the current round of funding because it has not received a management plan for the Meend. Council discussed that the new clerk should be responsible for the management plan for the Meend.

Council resolved to get the fence fixed where the boars were burrowing underneath.

Action: Clerk to send Cllr Richards confirmation to look at the fences.

1. TO DISCUSS THE ONGOING PROBLEMS WITH THE QUARRY

Andy Birchley at Gloucestershire County Council has agreed to monitor blasts

Action: Clerk to advertise this on facebook and ask interested residents to come forward.

1. TO DISCUSS RESUMING THE QUARRY LIAISON MEETINGS

Action: Clerk to write to Jay at the quarry to ask him whether the quarry would consider virtual liaison meetings with the residents.

1. TO UPDATE RISK ASSESSMENTS ON LAND OWNED BY PARISH COUNCIL

Council noted that a tree survey has been undertaken on the butts.

1. TO RECEIVE AND DISCUSS QUOTES TO REPAIR PARISH COUNCIL OWNED ROADS

Action: Cllr Richards to obtain a third quote for road surface repair

Clerk to write to request the council to formerly adopt the road from Rookery Lane to the Frogsmouth Gate since its used by a lot of people in the village and currently doesn’t belong to anyone

Clerk to write to Severn Trent and Head Office at Tarmac to request for a contribution towards the upkeep of the road.

1. TO DISCUSS THE SPEED BUMPS OUTSIDE BUCKSTONE HOUSE

Update the villager concerned that the road doesn’t belong to anyone so it may be prudent to discuss the rights of way with Jeff Wheeler because it’s a restricted by way which doesn’t belong to the Parish Council and therefore the Parish Council is unable to give consent.

1. TO MAKE OBSERVATIONS ON ANY PLANNING APPLICATIONS

None

1. TO RECEIVE AN UPDATE ON FINANCES

The following payments were agreed to be paid by BACs

| To | Purpose | Power | Value of cheque (£) |
| --- | --- | --- | --- |
| Clare Davies | Salary May  | LGA 1972 s.111 | £261.64 |
| Clare Davies | Salary June £261.44Plus stamps £9.12Postage for Audit £11.00Set up of new phone £7.50  | LGA 1972 s.111 | £289.06 |
| HMRC | PAYE April-June | LGA 1972 s.111 | £192.40 |
| PATA | Payroll charges | LGA 1972 s.111 | £23.25 |
| Complete Landscape Gardeners | Grass cutting | LGA 1972 s.111 | £100.00 |
|  |  | Total | £766.35 |

1. TO RECEIVE AN UPDATE ON ROAD SAFETY

Action: Clerk to email Brian Watkins to thank him for the safety work that was completed on the road, to ask him what has happened to the VAS, to find out how much money was left in the Section 106 funding pot, to ask to cut back verges from church to the pub on A4316, to clean the sleeping policeman

1. TO RECEIVE AND APPROVE THE COUNCILS NEW ACCESSIBILIT Y STATEMENT FOR THE WEBSITE

Approved. Action: Clerk to update with new contact details of the clerk

1. CLERKS SALARY

Council approved the national pay increase for the clerks salary to be backdated to April 2020

1. ITEMS FOR FUTURE MEETINGS

RESPONSES TO LETTERS

QUOTES FOR ROADS

SPEED BUMPS

RISK ASSESSMENTS

UPDATE ON TREE WORKS

SLEEPING POLICEMEN

RECRUITMENT OF THE CLERK

1. DATE OF NEXT COUNCIL MEETING 13TH OCTOBER 2020 ordinary meeting