**STAUNTON COLEFORD PARISH COUNCIL**

**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING**

**HELD ON 15th SEPTEMBER 2020 AT 19:30.**

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Parish Councillors: Cath Elsmore Chair Jean Sadler, Andy Richards, Paul Mobbs-Morgan, Clerk Clare Davies.

1 member of the public

**2673 APOLOGIES**

Apologies were received from Cllrs Michael Parker, Annie Dyson, District Councillor Dave Wheeler, County Councillor Carole Allaway-Martin

**2674 DECLARATIONS OF INTEREST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cllr** | **Minute** | **Type** | **Reason** |
| Richards | 2684 | Other | ? |

2675 DISPENSATIONM REQUESTS

 It was resolved to grant dispensation to Cllr Richards to speak at minute 2684

2676 MINUTES OF PREVIOUS MEETINGS

 It was resolved to approve the minutes of the meetings held on 14 July 2020 and 5 August 2020, arrangements would be made for them to be signed by the Chairman.

2677 PUBLIC PARTICIPATION None

2678 REPORT FROM COUNTY COUNCILLOR CAROLE ALLAWAY-MARTIN No report

2679 REPORT FROM DISTRICT COUNCILLOR DAVID WHEELER No report

2680 CLERKS REPORT No report

2681 CLERK’S RESIGNATION

 2681.1 It was reported that the clerk had resigned.

 2681.2 It was agreed that the clerk would contact GAPTC to request a list of locums

 2681.3 It was agreed that the clerk would arrange an advert for a permanent replacement on the website,

closing date for applications: 31 October, and discuss the appropriate salary with GAPTC.

2682 FELLED TIMBER

 It was resolved to accept the quote for £150 for the felled timber to be removed from Castle Ditch; the details to be sent to the clerk by Cllr Mobbs-Morgan.

2683 TREE SURGERY – THE BUTTS

 It was resolved to accept the quote from Chapel Tree Services; clerk to advise the other two companies and liaise with Cllrs Mobbs-Morgan and Richards

2684 TREES MANTENANCE PROGRAMME

 It was noted that a tree needs work at the top of the hill near the boundary on The Tillis.

2685 STAUNTON MEEND

2685.1 It was reported that The Moorland Mousie Trust will not permit horses on the Meend for

less than 6 months due to disturbance of the ponies. This contravenes the funding agreement with Natural England and therefore the ponies will not be able to return to the Meend this year.

 2685.2 it was resolved not to pursue the current round of funding because there is no management plan for the Meend.

 2685.3 It was resolved to have the fence repaired where the boar are burrowing underneath. Clerk to request Cllr Richards to look at the fences and update the Risk Assessment.

2686 QUARRY

 2686.1 It was reported that Andy Birchley at GCC has agreed to monitor blasts. Clerk to note this on the village Facebook page and advise interested residents to come forward.

 2686.2 It was agreed that the Clerk would duplicate quarry blast reports information from Facebook and email this to Cllr Sadler to print and post on The Pound notice board, and to email Charlie Scotford to print and post on the notice board by the pub. It had been confirmed that Charlie agreed to this.

 2686.2 The quarry manager to be asked to consider virtual Liaison Group meetings

2687 RISK ASSESSMENT

 It was reported that a tree survey on The Butts had been undertaken.

2688 PARISH COUNCIL OWNED ROADS

 2688.1 It was agreed that Cllr Richards would obtain a third quote for repairs to the road surface.

 2688.2 It was resolved to request GCC to formally adopt the road from Rookery Lane to the Frogsmouth

Gate; it is used a lot and currently does not belong to anyone.

 2688.3 It was resolved to request a contribution towards the upkeep of the roads on the common from

 Severn Trent Water and Tarmac.

2689 SPEED BUMPS OUTSIDE BUCKSTONE HOUSE

It was noted that the lane to the rear of Buckstone House does not belong to the Parish Council.

It was agreed that the Clerk would write to the resident concerned recommending that they consult GCC Rights of Way officer Jeff Wheeler who may be able to provide further information regarding ownership of the land.

2690 PLANNING

 There were no applications to consider.

2691 FINANCE

 2691.1 ACCOUNTS FOR PAYMENT It was resolved to pay the following accounts:

| To | Purpose | Power | Value of cheque (£) |
| --- | --- | --- | --- |
| Clare Davies  | Salary July £261.44 | LGA 1972 s.111 | £261.44 |
| Clare Davies | Salary August £261.64Phone £7.50Set up of Zoom Sept £14.39  | LGA 1972 s.111 | £283.53 |
| HMRC | PAYE Jul-Sept 2020 | LGA 1972 s.111 | £ 168.20 |
| PATA | Payroll invoice | LGA 1972 s.111 | £23.25 |
| Complete Landscape gardeners | Sept 2020 | LGA 1972 s.111 | £100 |
| Iain Selkirk | Internal Audit | LGA 1972 s.111 | £100 |
|  |  | Total | £936.42 |

 2691.2 ACCOUNTS FOR 2019/20

 It was **resolved** to approved the final accounts.

**2692 HIGHWAYS**

The Clerk was to contact Brian Watkins to:

* Thank him for the safety work
* Enquire about the VAS
* Establish how much money remained in the s.106 fund
* Request clearance of the footway from the church to pub on A4136

**2693 WEBSITE**

It was resolved to approve the new accessibility statement and update the site with the new clerk’s details.

**2694 CLERK’S SALARY**

 It was resolved to approve the national pay salary, backdated to 1/4/2020

**2695 ITEMS FOR FUTURE MEETINGS**

Responses to letters

 Quotes for roads

 Speed bumps

 Risk assessments

 Update on tree works

 Sleeping policemen

 Tree maintenance programme

 New Clerk recruitment

**2696 DATES OF FUTURE MEETINGS** (all meetings start at 19:30)

|  |  |  |
| --- | --- | --- |
| **Date** | **Meeting** | **Venue** |
| 13 October | Monthly Parish Council | Virtual |
| 10 November | Monthly Parish Council | #Virtual |
| 12 January | Monthly Parish Council | #Virtual |
| 9 February | Monthly Parish Council | #Virtual |
| 9 March | Monthly Parish Council | #Virtual |
| 13 April | Monthly Parish Council | #Virtual |
| 11 May | Annual Parish Council | #Virtual |

# provisional

The meeting closed at XXXX