

**STAUNTON COLEFORD PARISH COUNCIL**

**MINUTES OF THE VIRTUAL ORDINARY PARISH COUNCIL MEETING OF THE PARISH COUNCIL  
HELD ON 14<sup>th</sup> July 2020 AT 19.30 via ZOOM.**

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Parish Councillors: Michael Parker (chair) Jean Sadler, Andy Richards, Cath Elsmore , Paul Mobbs-Morgan, County Councillor Carole Allaway-Martin, District Councillor Dave Wheeler, Clerk Clare Davies and one member of the public.

**2641 APOLOGIES**  
None

**2642 DECLARATIONS OF INTEREST**  
Councillor Elsmore declared an interest in item 13 Removal of the ash tree by Steep Meadow, Councillor Richards declared an interest in item 11 To discuss Routine Maintenance on the Meend

**2643 REQUESTS FOR DISPENSATION**  
Council accepted Councillor Richards' request for dispensation for item 11.

**2644 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING ON 26<sup>th</sup> MAY 2020**  
The minutes from the meeting held on 26<sup>th</sup> May were amended to state that only the minutes from 11<sup>th</sup> February 2020 were approved not the minutes from 7<sup>th</sup> May 2019

**2645 THE COOPTION OF A NEW MEMBER**  
Council resolved to co-opt Annie Dyson as member

**2646 PUBLIC PARTICIPATION**  
None

**2647 REPORT FROM COUNTY AND DISTRICT COUNCILLORS**

**County Councillor report**

i) Care homes in the County have seen a 10% uplift on contracts to cope with the effects of the pandemic which equates to around £9000 per bed and have received full PPE and training

ii) Lidl in Coleford will be opening at the end of the month

iii) It is proposed that Staunton Road between Kingshead Cross to Cross Ways will have a full closure for 22 days and Councillor Allaway-Martin is concerned that this will have significant impact on local residents.

Action: Councillor Parker to attend a meeting on 24<sup>th</sup> July with Highways to discuss the road closures in more detail.

**District Councillors report**

Councillor Wheeler provided a verbal update on issues of interest to the parish.

- 2648 CLERKS REPORT**  
The clerk provided a verbal report as follows;  
The accounts are currently with the auditor, the website is close to being completed and a new telephone has been ordered.
- 2649 TO DISCUSS THE BALES OUTSIDE THE BARN ON CASTLE DITCH**  
Councillor Richards reported that the bales have been removed
- 2650 TO DISCUSS THE REMOVAL OF CUT WOOD FROM THE PARISH**  
Council resolved to discuss this at the next meeting  
Action: Councillor Sadler to find out more about commoners rights in the parish
- 2651 TO RECEIVE AN UPDATE ON THE MEEND**  
1) Meend Maintenance  
Councillors Mobbs-Morgan and Richards carried out a site assessment and reported that there are a number of fencing sections that will need to be repaired. Council will return to this at a later date.  
2) Return of the ponies  
Council resolved that it was too late in the year for the ponies to return to the Meend and there a number of fences that need to be repaired to make it safe for them to return in the future  
Action: Clerk to contact all parties to inform them of the decision.
- 2652 TO RECEIVE QUOTES FOR TREE SURGERY ON THE BUTTS AND CASTLE DITCH**  
Councillor Mobbs-Morgan reported that the one quote that we have received so far is above £3K so we will need another 2 quotes  
Action: Clerk to approach additional contractors to provide additional quotes.
- 2653 TO DISCUSS THE REMOVAL OF THE ASH TREE BY STEEP MEADOW**  
Council approved the removal of the tree since it will not cost the parish any money. A certified tree surgeon with the right certificates will need to be used.
- 2654 TO DISCUSS ONGOING PROBLEMS WITH THE QUARRY**  
The clerk reported that recent complaints have been forwarded to Andy Birchley at Gloucestershire County Council.
- 2655 TO UPDATE RISK ASSESSMENTS ON LAND OWNED BY PARISH COUNCIL**  
**Council resolved to obtain a tree condition survey across parish council land**  
Action: Clerk to send around the template again to Council  
Action: Clerk to add obtaining a tree condition survey to the September agenda
- 2656 TO RECEIVE AND DISCUSS QUOTES TO REPAIR PARISH COUNCIL OWNED ROADS**  
Councillor Richards presented Council with one quote which was over £3K so two other quotes will need to be obtained  
Action: Councillor Richards to find additional contractors to provide quotes  
Action: To be added to the September agenda

**2657 TO DISCUSS THE SPEED BUMPS OUTSIDE BUCKSTONE HOUSE**

Council will discuss this alongside the road repair

**2658 TO MAKE OBSERVATIONS ON ANY PLANNING APPLICATIONS**

5 Wellmeadow Staunton Coleford

Removal of x1 Spruce tree and pollard x1 Ash tree to a height of 4m at 5 Wellmeadow.

No comment

**2659 TO DISCUSS THE ISSUE OF DANGEROUS CYCLING IN THE AREA**

Action: Councillor Parker to report to the Forestry Commission

**2660 TO RECEIVE AN UPDATE ON FINANCES**

The following payments were agreed to be paid by BACs

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary May	LGA 1972 s.111	£261.64
Clare Davies	Salary June £261.44 Plus stamps £9.12 Postage for Audit £11.00 Set up of new phone £7.50	LGA 1972 s.111	£289.06
HMRC	PAYE April-June	LGA 1972 s.111	£192.40
PATA	Payroll charges	LGA 1972 s.111	£23.25
Complete Landscape Gardeners	Grass cutting	LGA 1972 s.111	£100.00
		Total	£766.35

**2661 TO CONFIRM THE MEETING DATES FOR THE REST OF THE YEAR**

Tues 14th July 2020 Ordinary Meeting	Tues 8 <sup>th</sup> September 2020 Ordinary Meeting	Tuesday 13 <sup>th</sup> October 2020 Ordinary Meeting	Tues 10th November 2020 Ordinary Meeting
Tues 12 <sup>th</sup> January 2021 Ordinary Meeting	Tues 9 <sup>th</sup> February 2021 Ordinary Meeting	Tues 9 <sup>th</sup> March 2021 Ordinary Meeting	11 <sup>th</sup> May 2020 APM Annual Meeting of the Parish Council

**2662 REPORTS FROM COUNCIL REPRESENTATIVES**

None

**2663 ITEMS FOR FUTURE MEETINGS**

QUOTES FOR ROADS  
SPEED BUMPS

RISK ASSESSMENTS  
ON GOING MAINTENANCE PROGRAMME FOR TREES  
TREES CASTLE DITCH AND THE BUTTS  
ROAD SAFETY  
PLANTING FLOWERS ALONG THE GRASS VERGE

**2664**      **DATE OF NEXT COUNCIL MEETING 8<sup>th</sup> September 2020 ordinary meeting**