

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 8th OCT 2019 at 19:30

(N.B These minutes remain in draft form until approved at a subsequent meeting of the Council)

PRESENT

Parish Councillors: Jean Sadler, Jessica Horler, James Langdon-Down, Michael Parker, Cath Elsmore, Paul Mobbs-Morgan, Andy Richards

District Councillor David Wheeler, Nigel Gibbons (FoDC Forward Plans Manager), PCSO Georgianna Jayne, Clare Davies (Clerk),

2523. TO RECEIVE APOLOGIES

2524. Apologies received from County Councillor Carole Allaway-Martin

2525. DECLARATIONS OF INTEREST

None

2526. REQUESTS FOR DISPENSATION

None

2527. MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 10 Sept 2019

It was resolved to confirm the minutes as an accurate record.

Nigel Gibbons, Forward Plans Manager for Forest of Dean District Council provided a brief update of the Local plan. Council resolved to arrange for Nigel to walk around the village with one or two councillors. Action: Clerk to forward local plan to council and to add to the next meeting's agenda.

2528. REPORT FROM COUNTY & DISTRICT COUNCILLORS

Councillor Allaway-Martin had arranged a meeting with Councillor Sadler since she is unable to attend the parish council meetings.

Councillor Wheeler advised that the Local Plan is important since the settlement boundary controls where it's possible to build in the village.

2529. PARISH CLERKS REPORT

The clerk reported that she had spent some time with GAPTC who advised that the Council had most things in place and would just need to review the Financial Regulations. They had also advised that it is standard practice for Councillors to provide a written report if they are tasked with an action and to provide written recommendations for Council to consider. These reports would then be attached to the agenda. Councillors resolved to follow this practice going forward.

2530. TO DISCUSS ROAD SAFETY

Cllr Sadler reported on her meeting with Cllr Allaway-Martin regarding the A4136. Cllr Allaway-Martin believes that Staunton should have more effective speed and road safety features around the village and will ask a question in the Scrutiny committee about S106 funding terms and conditions and end date. Cllr Allaway-Martin will also speak to the County Highways Manager about further engineered speed features to be paid for from the S106 funding and sees no problem with upgrading the VAS with solar panels as the climate emergency is now underpinning everything the county does.

The new PCSO Georgianna Jayne offered further support to the road safety campaign. Georgiana's contact details are email georgianna.jayne@gloucestershire.police.uk telephone: 01452 753797 07790 541950. If Council continues to have difficulties with accessing local road safety training, the best contact is David.Collicott@gloucestershire.police.gov

Action: Georgianna to organize for a speed monitor to be installed to measure traffic volume and speeds and to contact Debbie Powell to find out when the next training for the community speed watch is taking place.

2531. TO RECEIVE AN UPDATE ON STAUNTON MEEND

Cllr Sadler provided the following update:

Together with Cllr Mobbs-Morgan she had attended a site meeting with Sarah Sawyer and Chris Radford of the AONB and reported that Council has the on-going support of the AONB for continuing conservation work on the Meend. Sarah will continue to bring dry stone walling volunteer groups up, the next scheduled for 17th Oct. Council were advised that the best time to tackle birch control is next summer and it may be possible to carry this out with AONB volunteers doing some trimming with a licenced spray controller coming behind. Council will need to organise this early next year if it wishes to take this forward.

The Horses are going back to the Mousie Trust on 18th Oct. Cheryl will strim the bracken in pony pen in anticipation. Council resolved to pay Cheryl for this at approximately £20 - £25.

Action: Clerk to inform Cheryl of Council's decision

Bracken burning has been suggested as an experimental control.

Action: Cllr Richards to investigate.

Lakers School are looking for some outdoor projects. Council resolved to approach them to be involved in some ecology based projects on the Meend.

Action: Cllr Sadler to approach Lakers School

In regards to funding, Council is now signed up to the Glos FWAG Forest funding initiative, though this project is as yet short of the 2000 hectare minimum target required to be eligible for funding. Cllr Sadler will chase RPA to see what has happened to the ecology survey funding application. Heritage Lottery now has a simple on-line application page to register an interest and test if Council is eligible.

Action: Cllr Sadler and Cllr Parker to look into Heritage Lottery Application.

Council resolved to donate a quantity of birch saplings to Clearwell Caves, to be cut and removed by Cllr Richards.

Council expressed their concern that it still has not been able to confirm a firm delivery date for the Conservation Plan. As this report is critical to the future planning of the Meend, Council resolved to make an informal approach to other ecologists.

2532. TO RECEIVE AN UPDATE ON COMMONERS RIGHTS AND OBLIGATIONS
Action: Clerk to contact County Council and GAPTC to clarify Commoners Rights

2533. TO RECEIVE AN UPDATE ON PARISH COUNCIL LAND RISK ASSESSMENTS
The Meend

1)Wobbly post

Action: Clerk to contact Jeff Wheeler Byeways

2)Branches overgrown

Action: Clerk to contact BT to get a map of telephone lines and ask what certification contractors require to clear branches from proximity of overhead lines

3)Wobbly walkers sign

Action: Clerk to contact Jeff Wheeler Byeways

4)Wobbly boundary line fence

Action: Cllr Richards to provide a quote

5)Restricted Byeways sign

Action: Cllr Richards to create a new sign and reinstate the old one

The Butts- A number of trees are overgrown

Action: Cllrs Richards and Mobbs-Morgan to investigate and report back.

The Pound-Rotten bench urgent

Action: Cllr Richards to investigate. If the bench needs to be removed Council resolved to remove one of the plastic benches from the Meend and place it on The Pound.

There are a number of trees across all Council owned sites that need some attention. It was noted that Council will have to submit planning applications to FODDC for all trees within the conservation area requiring attention .

Action: Cllrs Richards and Mobbs-Morgan to investigate on the tree situation and report back; Clerk to seek 3 tenders from local tree surgeons.

2534. TO REVIEW THE PARISH COUNCIL RISK REGISTER
The risk register was approved.

2535. TO RECEIVE AN UPDATE ON THE JACK COCKBURN MEMORIAL
The weather has been poor so this has not yet been actioned.

2536. TO RECEIVE AN UPDATE ON PARISH COUNCIL NOTICE BOARDS
Action: Cllr Mobbs-Morgan to discuss with parishioners in Whippingtons Corner
2537. TO DISCUSS ON GOING PROBLEMS WITH THE QUARRY
Cllr Sadler reported that the liaison meeting scheduled for 19th Sept had been canceled and will be rearranged in November. County Councillor Allaway-Martin will raise questions with the county re restoration at expiry of current planning permission and whether there has been any variation in the mineral plan to accommodate possible extension or a new application. She also suggested that Council could start to think now about what use it might like the site to be put to at end of the current planning permission, it could be valuable for housing, or maybe a leisure and tourism destination here in the Forest, similar to the Cotswold Water Park.

Council noted that Mr Elsmore of The Hermitage complained about a constant jack hammering from the quarry on 30th September 2019.
2538. TO DISCUSS THE ISSUES WITH TREES ON CASTLE DITCH
Following safety concerns raised by a resident, Cllrs Richards and Mobbs-Morgan reported that they had identified several trees requiring attention. Action: Dealt with under risk assessments.
2539. TO DISCUSS THE VILLAGE HALL CARPARK
Cllr Richards advised Council that a licence is needed to remove any soil which has been contaminated by knotweed. The Village Carpark to be added to the February agenda.

Action: Clerk to obtain a quote from Complete Landscape Gardeners for work to the Village Hall Carpark and for Gardening Contract for 2020-2021.
2540. TO DISCUSS THE ISSUE OF KNOTWEED
Knotweed is a larger problem across the Village. There are 2 patches on the Meend

Action: Cllr Richards to advise clerk on the locations of knotweed

Clerk to obtain a quote from Complete Gardens for all knotweed treatment in the village.
2541. TO DISCUSS STAUNTON COLEFORD BECOMING A NO COLD CALLER ZONE
CPSO Jayne explained that there is a formal process to create a no cold caller zone and council resolved that the village Neighbourhood Watch is best placed to take this project forward.
Action: Cllr Mobbs-Morgan to discuss with Mattie Pugh.
2542. TO MAKE OBSERVATIONS ON ANY PLANNING APPLICATIONS
P0099/19/DISCON

Brindsey Cottage, Staunton, Coleford, Gloucestershire.

Discharge of Conditions 03 (Render sample) and 04 (Rooflight details) relating to planning permission P0018/19/FUL.

No comment
2543. I) TO RECEIVE AN UPDATE ON FINANCES
a. The following payments were agreed to be paid by BACs;

TO	PURPOSE	POWER	VALUE OF CHEQUE (£)
CLARE DAVIES	SALARY/EXPENSES SEPT £224.08 (INCLUDES MILEAGE AND HOME ALLOWANCE PLUS EXPENSES) PLUS £40 FOR CURRYS IT COVER	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£264.08
PATA	PAYROLL SERVICES	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£23.25
HMRC	PAYE CLARE DAVIES	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£140.20
C D HOCKEY	HORSE MANAGEMENT CONTRACT 20 TH AUG TO 20 TH SEPT 2019	PUBLIC HEALTH ACT 1875 S 164 HIGHWAYS ACT 1980 S. 96	£230
FOREST OF DEAN DISTRICT COUNCIL	UNCONTESTED ELECTION FEES	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£147
NT SARGENT	GARDENING CONTRACT OCTOBER 2019	PUBLIC HEALTH ACT 1875 S 164 HIGHWAYS ACT 1980 S. 96	£100
INFORMATION COMMISSIONERS OFFICE	REGISTRATION FOR GDPR PROTECTION	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£40
		TOTAL	£ 944.53

2544. To DISCUSS THE BUDGET FOR 2020-2021
 The budget was discussed and Council resolved to provide comments to the clerk before the next meeting. GAPTC advised that the budget shouldn't be finalized until Council are advised on the tax base for 2020-2021 as this defines the amount it can raise on the precept.

2545. TO AGREE MEETING DATES FOR 2020-2021

Tues 9th June 2020 Ordinary Meeting	Tues 14 July 2020 Ordinary Meeting	Tues 8 th September 2020 Ordinary Meeting	Tues 13 th October 2020 Ordinary Meeting	Tuesday 10 th November 2020 Ordinary Meeting
Tues 12 th January 2021 Ordinary Meeting	Tues 9 th February 2021 Ordinary Meeting	Tues 16 th March 2021 Ordinary Meeting	11 th May 2021 APM and Annual Meeting of the Parish Council	

The proposed meeting dates were accepted.

2546. REPORTS FROM COUNCIL REPRESENTATIVES

Cllr Horler reported that the Village Hall will be getting new windows on 31st October and a replacement oven. The flooring has been completed.

2547. PUBLIC QUESTIONS AND COMMENTS
None

2548. ITEMS FOR FUTURE MEETINGS
Pot holes on Brindsley Lane and road by Frogs Mouth
GDPR and website implications
Website providers
Financial regulations
Obstruction of the footpath
Forest of Dean Local Plan

2549. DATE OF NEXT COUNCIL MEETING
12 NOVEMBER 2019 – ORDINARY PARISH COUNCIL MEETING
Meeting ended at 9:52