

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 9th JULY 2019 at 19:30

(N.B These minutes remain in draft form until approved at a subsequent meeting of the Council)

PRESENT

Parish Councillors: Jean Sadler, Jessica Horler, James Langdon-Down, Michael Parker, Andy Richards, Paul Mobbs-Morgan
District Councillor David Wheeler, Clare Davies (Clerk)

2474 TO RECEIVE APOLOGIES

Apologies were received from Cllr Cath Elsmore

2475 DECLARATIONS OF INTEREST

Cllr Richards declared an interest in the item Staunton Meend Maintenance

2476 REQUESTS FOR DISPENSATION

Council accepted Cllr Richards' request for dispensation regarding Staunton Meend Maintenance

2477 MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 11TH June 2019

It was resolved to confirm the corrected minutes as an accurate record

2478 THE COOPTION OF MEMBERS

Council co-opted Paul Mobbs-Morgan as Councillor

2479 REPORT FROM COUNTY & DISTRICT COUNCILLORS

Councillor Wheeler provided a verbal update on work relevant to the parish as follows;
The committees that he is currently sitting on are the Area of outstanding Beauty and Planning Committees. Cllr Wheeler is able to raise the concerns of local people regarding planning applications but is not able to vote on planning decisions in his ward.

Cllr Wheeler provided an update on the Forest Close application stating that it had been accepted

2480 PARISH CLERKS REPORT

Action: to set up Unity Trust Deposit Account

Write a cheque to close co-op bank

Cllr Sadler and Cllr Horler to visit Barclays Bank and arrange a bank transfer of £5000 into the Unity Trust current account.

2481 I) TO RECEIVE AN UPDATE ON FINANCES

The following payments were agreed to be paid by BACs;

TO	PURPOSE	POWER	VALUE OF CHEQUE (£)
CLARE DAVIES	SALARY/EXPENSES TO DATE	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£224.08
HMRC	CLARE DAVIES TAX PAYMENT	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£46.80
NICK SARGENT LTD	GARDENING	PUBLIC HEALTH ACT 1875 s 164 HIGHWAYS ACT 1980 s. 96	£100
PATA PAYROLL	PAYROLL	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£23.25
		TOTAL	£394.13

Councillor Richards presented an invoice at the meeting for maintenance on the Meend which was approved £509.00

II) TO SIGN OFF THE ACCOUNTS 2018-2019

The clerk explained that the accounts were still with the auditor and that an extension has been provided by the external auditors until 29th July 2019.

2482 TO DISCUSS ROAD SAFETY

Cllr Horler informed Council that she had cleaned the no-entry signs but that they are faded so will need to be replaced

Action: Cllr Horler to chase Brian Watkins Local Highways Manager, Gloucester County Council and Sue Prichard PCSO

Cllr Wheeler to find out who is the PCSO for Staunton Coleford

2483 STAUNTON MEEND-TO RECEIVE AN UPDATE

Cllr Sadler reported that she has chased Gloucester Wildlife Trust because the Conservation Plan is still outstanding and a draft plan is needed to continue work on the Meend.

2484 TO CONSIDER MEEND COMMITTEE TERMS OF REFERENCE

The TOR were approved

Action: Clerk to upload to the website

2485 TO RECEIVE AN UPDATE ON MAINTENANCE ITEMS ON THE MEEND

Cllr Richards reported that he has fabricated new bolts for the gates and has fitted them. All the weights on the gates have also been adjusted and are all working. All posts have been restored temporarily. On the top road cattle grid, the gate posts have been dug out and refitted and fencing has been replaced. Fencing has been fixed around Cheryl's land.

Council resolved to pay £400 towards making the ash tree safe in advance since Council is not meeting in August 2019 and it is anticipated that the work should be completed before the meeting in September 2019.

Action: Clerk to inform John Flynn and Sarah Sawyer that there is a rotten ash tree by the Birchen Woods and therefore it is not safe in that area to carry out any stone walling.

Clerk to email horse manager to find out arrangements for looking after the horses over the holiday season.

Cllr Parker to look at a notice board for the Meend

Clerk to check with insurance company to see whether a commoner would need a licence to use a chain saw on public land

Cllr Richards to look into Commoners' rights

Clerk to add Commoners' rights to the next agenda

2486 TO DISCUSS A VOLUNTEER RISK ASSESSMENT POLICY FOR VOLUNTEERS WORKING ON PARISH COUNCIL OWNED LAND

Action: Cllr Horler to investigate

2487 TO DISCUSS BIRCH SPRAYING

Action: Cllr Sadler to provide contact details of Kevin Caster at the Gloucester Wildlife Trust
Cllr Richards to discuss this issue with Forestry Commission and Kevin Caster for advice

2488 TO RECEIVE AN UPDATE ON THE JACK COCKBURN MEMORIAL

Council approved to spend £75 on a plaque and £150 on a stone trough which will be secured to the ground.

Action: Cllr Parker to investigate and action

2489 TO CONSIDER PURCHASING A NOTICE BOARD FOR WHIPPINGTONS CORNER

Action: Cllr Mobbs-Morgan to discuss the idea with residents

Cllr Langdon-Down to look at Notice Board by the pub and see whether it can be fixed

2490 TO MAKE OBSERVATIONS ON ANY PLANNING APPLICATIONS

None

2491 REPORTS FROM COUNCIL REPRESENTATIVES

Cllr Horler provided an update on the Village Hall as follows;

Revenue generated by bookings was £4500 last financial year

Planning permission for windows has been approved

There are plans to replace the hob in the kitchen and the oil tank for the heating system

The Committee thanked Jane for doing the gardening and Cllr Richards for replacing the gates

2492 PUBLIC QUESTIONS AND COMMENTS

None

2493 ITEMS FOR FUTURE MEETINGS

Commoners Rights and Obligations

Parish Council Land Risk assessments

Meend update

Jack Coburn Memorial

Volunteers Risk assessment

Policing

Quarry

2494 DATE OF NEXT COUNCIL MEETING
10TH SEPTEMBER 2019 – ORDINARY PARISH COUNCIL MEETING