

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF THE PARISH COUNCIL HELD ON
8th MAY 2018 AT 19.30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Parish Councillors: Jean Sadler JS, James Langdon-Down JLD, Jessica Horler JH, Marian Flynn MF,
District Councillor Marilyn Smart MS, clerk Clare Davies and members of the public

- 2205 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR**
No Councillor stood for election as chairman. GAPTC advised that Councillors are able to take it in turns to chair the meeting through the year. The clerk agreed to chair the meeting.
- 2206 TO ELECT A VICE-CHAIRMAN FOR THE ENSUING YEAR**
Councillor Jean Sadler agreed to continue as Vice-Chair whilst she is still in residence in Staunton
- 2207 APOLOGIES**
Councillor John Flynn has stood down
- 2208 DECLARATIONS OF INTEREST**
None
- 2209 REQUEST FOR DISPENSATION**
None
- 2210 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 MARCH 2018**

These changes were approved and it was resolved to confirm the minutes as an accurate record.

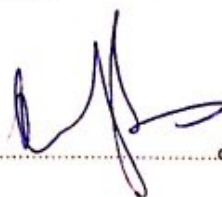
2211 REPORT FROM THE PARISH CLERK

The Parish Clerk reported that the year-end accounts are being prepared. Councillors resolved to call an Extra-ordinary meeting on 22nd May at 6:30 to sign off the papers for the audit.

2212 REPORT FROM COUNTY & DISTRICT COUNCILLORS

The report from the District Councillor is as follows:

Signed Chairman.....date:



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Forest of Dean Resident disqualified from keeping dogs

I am sure you will be pleased to hear that the District Council views dog cruelty seriously and recently had a successful prosecution against a Forest of Dean Resident found guilty for animal cruelty.

Veterinary reports confirmed that the dog, Maisie was underweight for a dog of her size and breed and with blood tests confirming that there was no medical cause for the weight loss. The only conclusion to be drawn that it was from starvation. The sores on her body were thought to be caused by the bars of her cage, which she was confined to when the owner was out of the house.

The resident was disqualified indefinitely from keeping or looking after dogs and ordered to pay £330 in fines and costs after being found guilty of causing unnecessary suffering to the Staffordshire terrier Labrador cross.

Maisie has now made a full recovery and is currently looking for a forever home.

Church on the Street Memory Café

Church on the Street Volunteers have recently launched a memory café after attending a dementia awareness session delivered by one of the District Council's dementia Friendly Community Enablers.

The awareness session helped the Church on the Street volunteers to realise that they had the skills, knowledge and connections to support residents living with dementia and memory loss.

The Memory Café is held once a month in the Church on the Street shop in St. John's Street in Coleford. The café provides a safe venue where people with dementia and their carers can relax and chat with other like-minded people whilst enjoying refreshments.

Love your Forest – Trash Converter

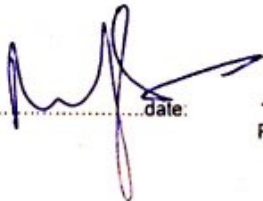
The Trash Converter was recently at the Activities Festival at Speech House. Once again they have lots of events planned during the summer highlighting the problems of litter. More details of events will be announced shortly.

I would also like to take this opportunity to thank Marion Flynn and her many helpers from Staunton who took part in clearing litter in and round the village. Our village certainly looks so much better.

Dog Poo

I recently had a complaint that a dog walker was disposing bagged dog poo in a resident's residual Bin. I advised the resident to put a notice on her bin and if it's happening to anyone else please do the same. I have spoken to the Council and very little they can do about this, but I have asked Street Wardens to paint a stencil on the pavements.

Signed Chairman.....



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Gloucestershire College

Members of the Cinderford Regeneration Board were recently given a guided tour of the new Gloucestershire campus in Cinderford. The contractors continue to make good progress in transforming this site into 21st Century College which will be ready to welcome students in September. The combination of the stunning location and incredible facilities will make this a unique place to study in the U.K.

Village Hall Defibrillator

I have recently checked the Defibrillator and the service is up to date. Next service will be due in March 2019.

Councillor Marrilyn Smart
District Councillor
8 May 2018

2213 PLANNING APPLICATION P0446/18/FUL

A member of the public attended to outline his concerns about this planning application. Councillors resolved to submit the following comments to the planning team.

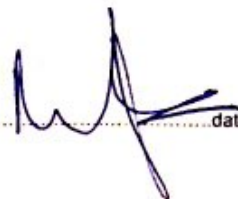
- 1) The proposed car parking spaces are not large enough for each car only 2.4 as opposed to 2.5 which is the minimum car parking space provided by legislation. The car park, therefore, will not accommodate 8 cars meaning that a number of cars will be parked in the road obstructing access to neighbours drives.
- 2) There will be no access for emergency vehicles
- 3) There is insufficient space for vehicles to manoeuvre and leave the spaces in forward gear as requested by Gloucester County Council's requirements
- 4) The new proposal does not address the ongoing problems that were raised initially
- 5) At this stage, the home is not fully occupied and when it is fully occupied the current problems will be exacerbated

2214 PUBLIC PARTICIPATION

- a. For members of the public to ask questions and make comments.
- b. For the Chairman to direct whether public comments or questions shall be responded to and how.

Michael Parker attended and confirmed that he would like to stand as Councillor. Councillors invited him to the Extra-ordinary meeting on 22nd May where he can be co-opted.

Signed Chairman.....date:



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Members of the public living on the Meend commented that they hadn't received a have your say survey. JH resolved to deliver surveys to those who had not received them.

Those members of the public who attended the meeting stated that it was important to keep the parish council going.

2215 FINANCE

a. The cheques as listed were agreed and signed;

To	Purpose	Power	Value of cheque (£)
N. T Sargent	Grass Cutting March, April, May	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£300
Staunton Village Hall	Hall hire 2017/18	LGA 1972 s.134(4)	£315.00
Clare Davies March	Clerks salary and expenses	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£166.40 (pay adjustments from previous months)
Net pay £175.01 Expenses £45.49 Less over payment from previous periods £54.10			
HMRC	Clare Davies salary February and March	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£78.68
Clare Davies April Net pay £175.01 Expenses £45.49 (tax payment due in July 2018)	Clerks salary and expenses	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£220.50
Harrison Clark Rickerbys Limited	Solicitors dealing with Easement.	LGA 1972 s.134(4)	£732.00
PATA	Payroll services	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£22.50
Abbey Tree and Hedge Services	Tree Surgery	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£945
		Total	£2780.08


Additional works were carried out for tree surgery for health and safety reasons and therefore the invoice for Abbey Tree and Hedge services was more expensive than the quote. Councillors resolved to pay the new figure of £945

2216 FEEDBACK FROM HAVE YOUR SAY SURVEY

JH reported that the results from the survey showed that road safety and the quarry remained the priorities for the villagers.

2217 YEAR END ACCOUNTS

Signed Chairman.....date:



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They were deferred and will be presented at the EM on 22nd May 2018

2218 DELEGATION ARRANGMENTS

- 2214.1 The terms of reference for the Staunton Meend Management Group were reviewed and it was resolved that they remain unchanged.
- 2214.2 It was resolved that John Flynn continues as Staunton Meend representative.
- 2214.3 It was resolved to appoint, John Flynn and Ray Hedges to the Staunton Meend Committee.
- 2214.5 It was resolved for John Flynn to continue as road safety representative
- 2214.6 It was resolved to appoint Jessica Horler as employee representative
- 2214.7 It was resolved to appoint the following representatives to the external bodies listed below:
- 1.1.1.1. Village Hall Committee - Councillor Marian Flynn
- 1.1.1.2. Henry & Benedict Hall Charity - no representative
- 1.1.1.3. Quarry Liaison Group – Councillor Jean Sadler

2219 STANDING ORDERS & FINANCIAL REGULATIONS

Standing orders and financial regulations were reviewed and it was resolved that they remain unchanged.

2220 RISK MANAGEMENT

This item was deferred until the EM on 22nd May 2018

2221 MEMBERSHIP OF OTHER BODIES

- a. The Council's memberships of NALC, GAPTC and CPRE and it was resolved that the Council remain a member of these organisations.

2222 PROCEDURES, POLICIES & CODES

- a. The Council's complaints procedure and policy was reviewed and it was resolved that it remain unchanged.
- b. The Council's policy for dealing with the press/media was reviewed and it was resolved that it remain unchanged.
- c. The Council's Code of Conduct was reviewed and it was resolved that it remained adequate and appropriate.
- d. The Council's Freedom of Information Act Policy was reviewed and it was resolved that it remain unchanged.

2223 FUTURE MEETINGS

- a. It was resolved to confirm dates, times and place of meetings of the Council for the year ahead as follows:

Tues 12th June 2018 Ordinary Meeting	Tues 10 th July 2018 Ordinary Meeting	Tues 11 th September 2018 Ordinary Meeting	Tues 9 th October 2018 Ordinary Meeting	13 th November 2018 Ordinary Meeting
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Signed Chairman.....date:

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Tues 8 th January 2019 Ordinary Meeting	Tues 12 th February 2019 Ordinary Meeting	Tues 19 th March 2019 Ordinary Meeting	7 th May 2019 Annual Meeting of the Parish Council	21 st May 2019 Annual Parish Meeting
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2224 TO RECEIVE PUBLIC QUESTIONS AND COMMENTS

The following questions were asked by the members of the public in attendance

Will Gloucester Wildlife be taking over the ownership of the Meend?

Councillors stated that John Flynn is exploring the possibility of signing them up to a contract to maintain the green and that ownership will remain with the Parish Council.

Can the two gate posts at the village hall be replaced?

Councillors responded that they are working with the village hall committee on this issue

Could Staunton Coleford Parish Council produce a newsletter?

Councillors responded that the council is currently depleted and they are concentrating on the priorities of villagers outlined in the survey

Members of the public commented that residents could make a note of the number plates for any commercial vehicles speeding on the main road.

Members of the public stated they would like more grit bins

Action: Clerk to research grit bin prices

2225 MINOR MATTERS
None

2226 REPORTS FROM COUNCIL REPRESENTATIVES

The village hall committee will be meeting next month and a report will be available at the next meeting

2227 ISSUES FOR THE PCSO

A policeman has been assigned to the village.

Action: invite to a subsequent meeting

2228 REVIEW OF THE FORMAL SUPPLIERS AGREEMENT

Councillors stated that the new agreement is very long and should be used for annual contracts

2229 ITEMS FOR FUTURE MEETINGS

Signed Chairman.....date:




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Road Safety
Quarterly Risk Assessments

To note that the date of the next Parish Council meeting is 12th June 2018 at 7.30pm

No further business and the meeting ended at 9:30 pm

Signed Chairman.....date:



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