

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 10 JULY 2018 AT 19.30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Parish Councillors: Jean Sadler JS, James Langdon-Down JLD, Jessica Horler JH , Michael Parker MP, County Councillor Carole Allaway-Martin CAM, Clerk: Clare Davies

2260 TO ELECT A CHAIR FOR THE MEETING
Council elected JS to chair the meeting

2261 APOLOGIES
Councillors Marian Flynn and Marilyn Smart. Council wished Marian a speedy recovery.

2262 DECLARATIONS OF INTEREST
None

2263 REQUEST FOR DISPENSATION
None.

2264 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12 JUNE 2018

It was resolved to confirm the minutes as an accurate record.

2265 ROAD SAFETY

CAM suggested the best way forward with demonstrating the need for further road safety improvements to the A4136 was to produce a sociogram (an evidence based profile) of all road use and users throughout the village; including present and historic anecdotal evidence of how, when and where pedestrians, cyclists and horse riders cross the main road, together with safety concerns encountered and observations on access points for all road users.

Councillor Allaway-Martin stated that she had been involved in a similar project in Coleford and would provide support and advice to Staunton Coleford Parish Council. Volunteers will be needed from the village to help Council with this exercise.

Action:

JH to contact local schools who participate in Duke of Edinburgh since villagers have noticed groups of children involved in DOE trying to cross the road

MP to create an expanded area of the map to show routes that people take to try and cross the road, where buses stop etc

CAM to help Council write a report on the difference means of transport and risks.

CAM to speak to Councillor Elsmore to seek advice since he has carried out a similar project to count lorries and other vehicles

CAM to contact Brian Watkins to request that a cable is installed in September to measure traffic numbers

CAM to find out the status of the section 106 funding
JS to put something on Facebook asking the parish to report any issues crossing the road, to find out where people cross the road and ask for volunteers to help with the count.
JS to make notices for the notice board asking for volunteers and any information to provide evidence of dangers
Clerk to put something on the website requesting volunteers
Clerk to contact Brian Watkins to request for more 30MPH signs
Clerk to ask St Briavels clerk whether the police have been involved in speed checks
MP to put a notice on his garage asking cyclists to come forward to provide evidence of any difficulties
JL to look into mountain bike community to try and find a volunteer cyclist with a head cam to provide video evidence of any issues.

2266 STAUNTON MEEND

John Flynn sent his apologies for this meeting and will attend a subsequent meeting. Council resolved to arrange a meeting dedicated to the Meend and suggested that this take place on 21st August 2018.
Action: JS to discuss this with John Flynn.

2267 REPORT FROM COUNTY AND COUNCILLORS

The County Councillor provided information regarding road safety for the previous item
The District Councillor sent her apologies and provided a written report as follows:

Staunton Parish Council Meeting – 10 July 2018
District Councillor Report

Full Council Thursday 12 July

We have our Full Council meeting on Thursday Evening. There are 11 motions on the Agenda. A request to Gloucestershire Care Service and the Acute Trust that there should be a Birthing Unit in the Forest of Dean, a request to Gloucestershire County Council to revisit its decision not to apply speed limits below the national speed on roads through woodland of the Forest of Dean. Of particular concern in the A4136, the B4234 and the B4226. There is also a motion on rural communities worst hit by vanishing ATM's and the Council recognising the contribution the voluntary sector makes to the wellbeing of local residents, but also noting that is becoming harder finding new volunteers to continue and extend community work.

Can you fix it? Yes you Can!

Local residents are being encouraged to repair and reuse rather than throwing away broken household goods which can be detrimental to the environment. Most faulty goods end up being disposed in landfill, yet the life of most items could be extended by carrying a simple repair. Repair cafes have started springing up across the U.K. to kindle enthusiasm for a more sustainable society. The aim of the Cafes is teach people that repairing items can be fun and often quite simple and inexpensive.

We now have 2 cafes in the Forest of Dean. One at Yorkley and the other one in Newent. For information of the cafes visit @yorkleymendandrepaircafe Facebook page and for Newent visit the Newent Repair Café Facebook page or telephone Viv Price on 01531 890609.

Meeting Stowfield Quarry on 19 July

I will be attending the meeting the Stowfield Quarry on the 19 July in the Village Hall.

Chairman' Chosen Charity

I have now announced that my chosen charity for the current civic year is Forest Mental Health Carers Support Group. They Group have been running for 9 years and offers much needed support for the carers of local people with a wide range of mental health conditions. They are based in Coleford and meet on the last Thursday of the month at the Sixteen Community café on Bank Street. I hope that with my support it will raise the profile of this worthy cause more widely and as a result the charity gains additional financial help from other organisations.

I am planning some fund raising events for the Charity. A cream Tea on Dean Forest Railway on 22nd September, the Council Carol Service at the Baptist Church in Coleford on the 12 December and a Charity Dinner in early March. Please let me know if you are interested in attending any of these events.

Councillor Mairilyn Smart
District Councillor
Christchurch & English Bicknor.

10 July 2018

2268

CLERKS REPORT

The clerk provided a short verbal report.

Action: Clerk to contact Nick Sargent to request that the knotweed is treated and to ask for all updated insurance documentation to update Council's records. Documentation to be collected on an annual basis.

2269

PUBLIC PARTICIPATION

For members of the public to ask questions and make comments.

- a. For the Chairman to direct whether public comments or questions shall be responded to and how.

The public asked whether the notice of the meeting was placed on the notice boards and the website.

The notices are always placed on the notice boards, however this month one of the notice boards was missed due to one of the Councillors having a serious accident. The clerk informed Council that the website is difficult to manipulate and that she had been having some problems keeping the website updated.

Signed Chairman.....date:

11/09/2018
Page 3 of 5

Action: JL to put up the poster by the pub
 Council to seek advice to make the website more simplistic
 Clerk to post the Minutes and agenda on Facebook

2270 FINANCE

a. The cheques as listed were agreed and signed

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary/Expenses to date £211.91, (includes Mileage and home allowance) Plus additional £96.00 to cover advert for Bracken Bashing within The Forester	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£307.91
HMRC	PAYE Clare Davies salary (April-June 2018)	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£131
N. T Sargent	Grass Cutting July	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£100
PATA	Payroll invoice	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£22.50
		Total	£561.41

b. Annual returns 2017/2018

The internal auditor discovered that last years' end of year accounts were incorrect and this impacted on this years' accounts. The clerk presented the new corrected accounts and they were signed off.

2271 QUARTERLY RISK ASSESSMENT

To be added to Septembers agenda

2272 QUARRY

JS provided an update on the quarry liaison and informed Council that Tarmac will not allow their staff to have a presence on Facebook. The quarry is not currently carrying out as many firings as last year.

Action: In response to a query raise by a member of the public, JS to ask at the next Liaison meeting whether the Section 106 levy paid by Tarmac to GCC was as a result of their having exceeded their permitted annual tonnage quota last year.

2273 GLOUCESTERSHIRE MINERALS PLAN

JS reported that the new plan is very complicated and has not been written for layman. The plan sets out the parameters if a planning application is submitted.

- 2274 **TENDERING FOR CONTRACTS AND REPAIRS**
Council stated that they do not currently have list of preferred contractors. The notice board and bench need to be fixed. A member of the public in attendance volunteered to look at the notice board and bench.
- Action: MP to discuss with his college to see whether students can be involved in maintenance projects within the village.
- 2275 **MINOR MATTERS**
The village hall windows need to be replaced. The village hall have requested that the Parish Council apply for planning permission since they receive a discount and the village hall will then reimburse Council.
Council resolved that they will submit the planning documents on behalf of the Village Hall.
- 2276 **PLANNING**
None
- 2277 **REPORTS FROM COUNCIL REPRESENTATIVES**
None
- 2278 **TO RECEIVE PUBLIC QUESTIONS AND COMMENTS**
None
- 2279 **TO CONSIDER ANY OTHER ITEMS FOR INFORMATION OR ITEMS FOR FUTURE MEETINGS**
Risk Assessments-Clerk to provide a hard copy to each Council member
Roger Pickett-Dementia Friends presentation
How to make the website more user friendly
- 2280 **DATE OF NEXT COUNCIL MEETING**
To note that the date of the next Parish Council meeting is 11th Sept 2018
No further business and the meeting ended at 9:30pm