

**STAUNTON COLEFORD PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 13  
FEBRUARY 2018 AT 19.30**

*[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]*

**PRESENT**

Parish Councillors: John Flynn JF, Jean Sadler JS, James Langdon-Down JLD, Jessica Horler JH, Marian Flynn MF, District Councillor Marilyn Smart MS,

**2169 APOLOGIES**

None

**2170 DECLARATIONS OF INTEREST**

None

**2171 REQUEST FOR DISPENSATION**

None.

**2172 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 16  
JANUARY 2018**

These changes were approved and it was resolved to confirm the minutes as an accurate record.

There were no matters arising that were not placed on the agenda

**2173 REPORT FROM THE PARISH CLERK**

The Parish Clerk reported that they had discussed setting up a new online bank with Unity Bank. JF reminded council that there had been problems with Cooperative Bank and that they have not supplied recent bank statements. The Clerk informed the group that she had updated the website and removed some of the old posts.

Councillors resolved to set up an online bank account with Unity Bank.

Action: The clerk to set up online bank account and resend the letter to Cooperative to supply bank statements.

The clerk to archive old posts as opposed to deleting them.

Signed Chairman  date:

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**2174 REPORT FROM COUNTY & DISTRICT COUNCILLORS**

The County Councillor was not in attendance.  
The report from the District Councillor is as follows:

**Staunton Parish Council Meeting – 13 February 2018  
District Councillor Report.**

**Budget 2018/19**

The proposal is for 2.96% increase in council tax in 2018/19 which is an increase of £5.00 for the year on a Band D property. There is no proposal to increase car parking charges or raise the cost of Green Waste which remains at £30.00 a year, still the cheapest in Gloucestershire.

The budget will be determined at the Full Council meeting on the 22<sup>nd</sup> February.

**Community Hospitals in the Forest of Dean**

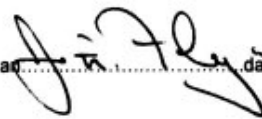
Further to my report last month. Glos Care Services Trust and the Gloucestershire Clinical Commissioning Group have now considered all the feedback from the consultation and the issues that were raised by the public and HCOSC. At a public meeting at Forest Hills Golf Club on the 25<sup>th</sup> January both Boards unanimously agreed to go ahead with the preferred option of a new hospital in the Forest of Dean. However the Boards will give consideration to comments received in the Consultation, particularly on the number of beds and transport issues.

**Severn Growth Summit**

Members of the District Council, together with representatives from Town Councils, Wye Valley Tourism, Business in the Community, Federation of Small Businesses, as well as other organisations and academic groups attended the Severn Growth Seminar at the Celtic Manor Hotel on the 22 January. This was at the invitation of the Secretary of State for Wales Alun Cairns M.P. His keynote speech focussed on the economic opportunities that will be provided for Wales and England when the Bridge Tolls are scrapped at the end of 2018. He said that this would create an economic corridor spanning from Cardiff through to Newport and Bristol.

**Lawystone House Development in Coleford**

Signed Chairman.....date:



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Further to my report in October, I am happy to report that a 2.3m scheme to transform Coleford Town Centre has been submitted to the District Council for determination. The scheme was subject to 2 rounds of public consultation and the feedback provided by residents, businesses and the Coleford Neighbourhood Development Plan steering group has helped to shape the plans prior to submission.

As a result of feedback the designs were amended to include additional greenery to enhance the open space area and a reduction in the height of the buildings to complement the surrounding architecture and ensure that the development does not detract from the landscape view of the historic clock tower.

**Broken branches on the Pathway opposite the Church**

Further to my comments on this at your last meeting. Many thanks to the local resident driving a Hales vehicle who removed them.

**Councillor Marilyn Smart  
District Councillor  
13 February 2018**

Action: JF to write to Councillor Allaway-Martin inviting them to the next meeting.

**2175 PUBLIC PARTICIPATION**

- a. For members of the public to ask questions and make comments.
- b. For the Chairman to direct whether public comments or questions shall be responded to and how.

None

**2176 QUARRY FIRING COMPLAINT**

JH and JS reported that they would be attending a meeting with the quarry manager on 22nd February 2018 to further discuss the issues. Council resolved to discuss the following with them;

- 1) To request for better notification about firing times and better communication with the village. Reports are currently too technical
- 2) To further investigate residents' concerns about damage to their properties
- 3) To find out what type of explosives the quarry are using
- 4) To have regular liaison meetings with the villages affected.

Signed Chairman  date:

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Action: JH to advertise the meeting date on Facebook.  
Council to communicate with the village after the meetings using Facebook, website, notices.  
JF thanked JH for the work she has put into this.

**2177 FINANCE**

a. The cheques as listed were agreed and signed

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary/Expenses to date £175.01, £19.80 travel and £8.39 Mozy , home working allowance £51.90 (3 months backdated to November 2017)	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£255.11
HMRC	Clare Davies tax payment	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£43.60
N.T Sargent (Complete Landscape Gardeners	Grass Cutting	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£380.00
Cheryl Hockey	Herd Management contract Oct -Dec 2017	LGA 1894, s.8(1) (i)	£796.65
		Total	£1475.36

8.1.1 To approve a financial statement and cash re-conciliation to date  
The Clerk had balanced the financial statement but was unable to do a bank reconciliation because of the lack of bank statements

Action: Clerk to look at cheaper anti-virus software  
Clerk to chase Andrew Bessant to provide an invoice  
Clerk to resent the letter regarding missing bank statements for Co-operative Bank.

**2178**

**REMOVAL OF TREES FROM THE BUTTS**

The quote presented to Council was approved.

Signed Chairman:  date:

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2179

**ROAD SAFETY**

JS circulated a list of tools that other parish councils have used to manage traffic. At this stage Council felt that Rumble Strips, a traffic Island, pinch points and pillows would be useful tools. Council resolved to invite Brian Watkins to attend a meeting to look at Council's preferred options. MS suggested that Council speak to Brian Robinson Councillor for Road Safety for further advice.

2180

**1 ACRE PADDOCK AND TWO ADJACENT BUILDINGS**

Council resolved to observe that the land and buildings have been sold to 5 separate individuals.

2181

**MINOR MATTERS**

a) MF reported that she had looked into Doggy bins for the Meend but Council would have to arrange for them to be cleaned.

**Action: MF to arrange for the stencils to be redrawn in the village to prevent dog fouling**

b) Council have previously paid for an online tool called Get Mapping. JF to resend password for Councillors to see whether they would like to continue paying the subscription.

2182

**PLANNING**

**P1606/17/FUL**

Councils' legal representative will find out if any further actions has occurred and the clerk to request the invoice.

P035/18/FUL

No comments

P0171/18/TCA

No comments

2183

**TO RECEIVE PUBLIC QUESTIONS AND COMMENTS**

None

2184

**ITEMS FOR FUTURE MEETINGS**

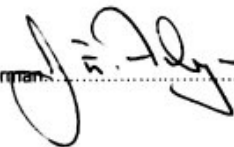
Road Safety, Quarry update, To decide suitable projects for Council, P1606/FUL follow up, to come up with ideas for community grants

2185

**DATE OF NEXT COUNCIL MEETING**

To note that the date of the next Parish Council meeting is 13 March 2018 at 7.30pm

Signed Chairman.....date:



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The date of the Annual Parish Meeting is May 22<sup>nd</sup> 2018.

No further business and the meeting ended at 8:55pm

Signed Chairman.....date:



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